
On Thursday, August 1, 2024, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

TUESDAY, AUGUST 6, 2024
6:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the July 16, 2024, Regular Meeting.
 - B. Approval of Minutes from the July 12, 2024, Special Called Meeting.
 - C. Approval of Minutes from the July 16, 2024, Special Called Meeting.
 - D. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - E. Public Improvement-Routine Item: Accept Police Headquarters Roof Improvement Project (General Obligation Bond Proposition 3-B) and place maintenance bond into effect.
 - F. Approval of FY 2025 Service Level Agreement with ImageNet Consulting.
 - G. Approval of Budget Amendment 25-1.

4. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for the records PRIOR to the start of the meeting. *(Per Chapter 30 of the Bethany Code of Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)*
5. Consideration and possible adoption of Resolution No. 1700, a resolution of the City of Bethany casting a vote for the Trustee of the Oklahoma Municipal Retirement Fund (OkMRF) to fill the expiring term of At-Large Trustee representing the entire membership. *(Elizabeth Gray, City Manager)*
6. Consideration and possible adoption of Resolution No. 1701, a programming resolution for the Association of Central Oklahoma Governments Surface Transportation Block Grant-Urbanized Area for the NW 36th and Rockwell Mill and Inlay, and Sidewalk project. *(Elizabeth Gray, City Manager)*
7. Consideration and possible action on Ordinance No. 2063, an ordinance amending Chapter 92 Streets and Sidewalks adding a new heading titled Sidewalk Repair and adding a new Section 92.60 titled Repairs to Sidewalks establishing a process to declare an emergency regarding sidewalks; to provide notice to property owner; to provide for the municipality to proceed with repair and to assess the cost of repairs to the abutting property owner in the manner provided for street improvements. *(Ray Jones, City Attorney)*
 - A. Presentation by staff and/or interested party.
 - B. Consideration and possible approval of Ordinance No. 2063, on reading by title only.
 - C. Consideration and possible approval of Sections 1-3 of Ordinance No. 2063.
8. Consideration and possible action on adopting a policy for a Sidewalk Program. *(Ray Jones, City Attorney)*
9. Consideration and possible approval of Change Order No. 1 to the contract with Krapff-Reynolds Construction Co. for Water and Wastewater Repair Services in the amount of \$44,100.00 and authorize the mayor to sign the document on behalf of the City of Bethany. *(Elizabeth Gray, City Manager)*
10. Consideration and possible approval of Change Order No. 1 with Diversified Construction for the ARPA Well Field Rehabilitation and Improvements Project in the amount of \$75,491.55 and authorize the mayor to sign the document on behalf of the City of Bethany. *(Elizabeth Gray, City Manager)*
11. Consideration and possible approval authorizing permission to advertise for bids for the Peniel Avenue Sanitary Sewer Lift Station and Pipe Bursting Improvements for American Rescue Plan Act grant. *(Elizabeth Gray, City Manager)*

12. Consideration and possible approval of Amendment No. 1 of the Engineering Contract between the City of Bethany and TEIM Design for Construction Inspection Services for the American Rescue Plan Act Grant for Peniel Wastewater Improvements Project and authorize the mayor to sign the document on behalf of the City of Bethany. *(Elizabeth Gray, City Manager)*
13. Discussion and possible action to direct the City Manager to circulate a survey to local businesses requesting suggestions to improve business and services in the City of Bethany for the City Council to commence a “business faire” to discuss the specific suggestions identified in the survey. *(Steve Palmer, Council Member)*
14. Executive Session: Confidential communications between the City Council for the City of Bethany and its Attorney pursuant to 25 O.S. § 307 (B) (4) concerning adding new defendants in the litigation City of Bethany v. Purdue Pharm, L.P., et al., Case No. 19-op-46148-DAP, pending in the United States District Court for the Northern District of Ohio, under advice of City Attorney that disclosure will seriously impair the ability of the City Council to conduct litigation. *(Ray Jones, City Attorney)*
 - A. Enter into executive session.
 - B. Exit from executive session.
 - C. Discussion and possible action regarding adding new defendants.
15. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
16. City Attorney’s Report.
17. City Manager’s Report.
18. Mayor and Council Members Comments and Suggestions.
19. Adjourn until August 13, 2024.

BETHANY PUBLIC WORKS AUTHORITY

With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Consent Docket:
 - A. Approval of Minutes from the July 16, 2024, Regular Meeting.

- B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. Consideration and possible approval of Change Order No. 1 to the contract with Krapff-Reynolds Construction Co. for Water and Wastewater Repair Services in the amount of \$44,100.00 and authorize the mayor to sign the document on behalf of the City of Bethany. *(Elizabeth Gray, City Manager)*
3. Consideration and possible approval of Change Order No. 1 with Diversified Construction for the ARPA Well Field Rehabilitation and Improvements Project in the amount of \$75,491.55 and authorize the mayor to sign the document on behalf of the City of Bethany. *(Elizabeth Gray, City Manager)*
4. Consideration and possible approval authorizing permission to advertise for bids for the Peniel Avenue Sanitary Sewer Lift Station and Pipe Bursting Improvements for American Rescue Plan Act grant. *(Elizabeth Gray, City Manager)*
5. Consideration and possible approval of Amendment No. 1 of the Engineering Contract between the City of Bethany and TEIM Design for Construction Inspection Services for the American Rescue Plan Act Grant for Peniel Wastewater Improvements Project and authorize the mayor to sign the document on behalf of the City of Bethany. *(Elizabeth Gray, City Manager)*
6. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
7. Adjourn until August 13, 2024.

BETHANY HOSPITAL TRUST

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1. Consent Docket:
 - A. Approval of Minutes from the July 16, 2024, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”)*.
3. Adjourn until August 13, 2024.

BETHANY DEVELOPMENT AUTHORITY

With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Consent Docket:
 - A. Approval of Minutes from the July 16, 2024, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. Executive Session: Discussion regarding the purchase or appraisal of real property for the City of Bethany’s water security and vulnerability assessment of the City of Bethany’s water resources pursuant to 25 O.S. § 307 (B) (3) and (B) (7). *(Ray Jones, City Attorney)*
 - A. Enter into executive session.
 - B. Exit from executive session.
 - C. Discussion and possible action regarding the purchase of real property for the City of Bethany’s water security.
3. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”)*.
4. Adjourn until August 13, 2024.

Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the city government provides the highest level of services to meet the public needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager’s office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

NOTICE: On Thursday, July 11, 2024, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, JULY 16, 2024

6:30 P.M.

- | | | |
|-------------------------|---|---|
| MEMBERS PRESENT: | Nikki Lloyd
Chris Powell
Marilyn McPhail
Ken Smart
Steve Palmer
Peter Plank
Ken Smart
Brian Magirowsky
Kathy Larsen | Mayor
Council Member
Council Member
Council Member
Council Member
Council Member
Council Member
Council Member
Council Member |
| MEMBERS ABSENT: | Jeff Knapp | Vice-Mayor |
| OTHERS PRESENT: | Elizabeth Gray
Ray Jones
Michael Vaughn
Lesa LaMar
Steve Manek
(See Roster) | City Manager
City Attorney
City Clerk/Treasurer
Deputy City Clerk
TEIM Design Engineer |

ITEM NO. 1 on the agenda **CALL TO ORDER.**

Mayor Lloyd called the Bethany City Council meeting to order at 6:30 P.M.

ITEM NO. 2 on the agenda was **INVOCATION AND FLAG SALUTE.**

The Invocation was given by Mayor Lloyd.
The Flag Salute was conducted by Council Member Magirowsky.

ITEM NO. 3 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM JULY 2, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

- C. **APPROVAL OF FY 2025 MANAGED IT AGREEMENT WITH IMAGENET CONSULTING AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY.**
- D. **APPROVAL OF FY 2025 JAIL SERVICES AGREEMENT WITH OKLAHOMA COUNTY CRIMINAL JUSTICE AUTHORITY AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY.**

There was discussion on Item C and D of the Consent Docket.

A motion was made by Council Member Magirowsky, seconded by Council Member Smart to approve the Consent Docket as presented. Yes votes: Magirowsky, Larsen, Lloyd, Plank, Powell, Smart, McPhail. No votes: Palmer. Motion approved.

ITEM NO. 4 on the agenda was **PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.**

None

ITEM NO. 5 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF CONTRACT WITH BREWER CONSTRUCTION OKLAHOMA, LLC FOR PENIEL SANITARY SEWER FORCE MAIN FOR AMERICAN RESCUE PLAN ACT GRANT (NW 25TH TO NW 32ND) IN THE AMOUNT OF \$843,436.00 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Palmer, seconded by Council Member Larsen to approve contract with Brewer Construction Oklahoma, LLC for Peniel Sanitary Sewer Force Main or ARPA Grant in the amount of \$843,436.00 and authorize the Mayor to sign the contract document on behalf of the City of Bethany. Yes votes: Palmer, Powell, Smart, McPhail, Plank, Magirowsky, Larsen, Lloyd. No votes: None. Motion approved.

ITEM NO. 6 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL WITH ALL ROADS PAVING, INC. FOR GENERAL OBLIGATION BOND PROPOSITION 1-H (PENIEL FROM NW 25TH TO NW 30TH) IN THE AMOUNT OF \$329,177.74 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

Steve Manek with TEIM Design updated the council on the budget of Item 5 and Item 6.

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve a \$61,290.46 payment of the Sales Tax Rebate to 7-Eleven Stores. Yes votes: Smart, Lloyd, Plank, Palmer, Larsen, Magirowsky, McPhail, Powell. No votes: None. Motion approved.

ITEM NO. 7 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF THE PURCHASE OF A USED 2022 DODGE DURANGO COMMAND STAFF VEHICLE FROM THE KANSAS HIGHWAY PATROL FOR \$34,205.00. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Palmer, seconded Council Member Larsen to approve the purchase of a used 2022 Dodge Durango Command Staff vehicle from the Kansas Highway Patrol for \$34,205.00. Yes votes: Plank, Magirowsky, Smart, Lloyd, Powell, McPhail, Palmer, Larsen. No votes: None. Motion approved.

ITEM NO. 8 on the agenda **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 9 on the agenda was the **CITY ATTORNEY’S REPORT.**

City Attorney Jones gave an overview of the projects he has been working on these past two weeks.

ITEM NO. 10 on the agenda was the **CITY MANAGER’S REPORT.**

City Manager Gray provided updates regarding recent and upcoming events and projects.

ITEM NO. 11 on the agenda was **COUNCIL MEMBERS’ ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each Council Member was given the opportunity to comment.

ITEM NO. 12 on the agenda was **ADJOURN UNTIL AUGUST 6, 2024.**

Mayor Lloyd adjourned the Bethany City Council meeting at 6:52 P.M. until August 6, 2024.

MAYOR

CITY CLERK

NOTICE: On Wednesday, July 10, 2024, at or before 12:29 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL

SPECIAL CALLED MEETING

**CORNER OF
NW 44TH ST AND MUELLER AVE
BETHANY, OKLAHOMA**

**FRIDAY, JULY 12, 2024
12:30 P.M.**

MEMBERS PRESENT:	Nikki Lloyd Jeff Knapp Steve Palmer Ken Smart Kathy Larsen Marilyn McPhail	Mayor Vice-Mayor Council Member Council Member Council Member Council Member
MEMBERS ABSENT:	Chris Powell Brian Magirowsky Peter Plank	Council Member Council Member Council Member
OTHERS PRESENT:	Elizabeth Gray Phil Stowell Amanda McCellon Steve Manek Dr. Reuben Bellows	City Manager Public Works Director Community Development Director TEIM Design Superintendent, Bethany Schools

THE MEMBERS OF THE BETHANY CITY COUNCIL, ADMINISTRATIVE STAFF, AND GUESTS WILL GATHER FOR THE PURPOSE OF A GROUNDBREAKING CEREMONY RELATED TO GO BOND PROPOSITION 1F MUELLER-NW 44TH TO NW 50TH PAVEMENT RECONSTRUCTION PROJECT (PHASE 1) AT THE INTERSECTION OF NW 44TH STREET AND N MUELLER AVENUE IN BETHANY, OKLAHOMA.

THESE MEETINGS ARE FOR CEREMONIAL PURPOSES ONLY, WITH NO BUSINESS TO BE ACTED UPON BY THE COUNCIL.

No action taken.

MAYOR

CITY CLERK

NOTICE: On Friday, July 12, 2024, at or before 3:00 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL

SPECIAL CALLED MEETING

**CORNER OF
NW 39th EXPRESSWAY AND ASBURY AVE
BETHANY, OKLAHOMA**

**TUESDAY, JULY 16, 2024
4:45 P.M.**

- | | | |
|-------------------------|---------------------|---------------------------------|
| MEMBERS PRESENT: | Nikki Lloyd | Mayor |
| | Kathy Larsen | Council Member |
| | Marilyn McPhail | Council Member |
| | Chris Powell | Council Member |
| | Brian Magirowsky | Council Member |
| MEMBERS ABSENT: | Jeff Knapp | Vice-Mayor |
| | Steve Palmer | Council Member |
| | Ken Smart | Council Member |
| | Peter Plank | Council Member |
| OTHERS PRESENT: | Elizabeth Gray | City Manager |
| | Steve Manek | TEIM Design |
| | Brandon Everhart | Project Manager, SRB |
| | Joe Martinez | President, SIC Services |
| | Alex Jacques | SIC Services |
| | Marcus Dixson | Resident Engineer, ODOT |
| | Zach Holt | Asst. Resident Engineer, ODOT |
| | Melissa Lewis | VP Academic Affairs SNU for PGS |
| | Brian Winterscheidt | Architect for TDR |
| | Troy Rhodes | President and Architect for TDR |
| | Mark Winslow | Chief Academic Officer, SNU |
| | Larry Morris | VP of University Relations, SNU |
| | Phil White | AVP of Finance, SNU |
| | Dr. Keith Newman | President, SNU |
| | Steve Betts | VP Admissions, SNU |
| | Ron Lester | Dir. Of Maintenance, SNU |
| | Gary Cummings | CFO SNU |

THE MEMBERS OF THE BETHANY CITY COUNCIL, ADMINISTRATIVE STAFF, AND

GUESTS WILL GATHER FOR THE PURPOSE OF A GROUNDBREAKING CEREMONY FOR THE SIGNALIZATION AND PEDESTRIAN IMPROVEMENTS ON 39TH STREET.

THESE MEETINGS ARE FOR CEREMONIAL PURPOSES ONLY, WITH NO BUSINESS TO BE ACTED UPON BY THE COUNCIL.

No action taken.

MAYOR

CITY CLERK

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: August 1, 2024
Subject: Claims list for the 08/06/2024 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operations Fund	\$ 200,280.83
Public Safety Fund	\$ 1,738.56
Capital Improvement Fund	\$ 14,947.50
Federal Grant Fund	\$ 515,655.77
2022A GO Bond	\$ 274,935.36
Municipal Court Fund	\$ -
Cemetery Fund	\$ -
TOTAL	\$ 1,007,558.02

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 1,007,558.02
Bethany Public Works Authority	\$ 347,910.19
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ 18,923.00
TOTAL	\$ 1,374,391.21

RECOMMENDATION

1. Approve claims as presented.



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
25-51286	10-0318	CHILDREN'S HEALTH CENTER	RT 66 CAR CLUB DONATION	7/2024	20240703	752.00
DEPARTMENT TOTAL:						752.00
DEPARTMENT: 01.0		MANAGEMENT				
25-51271	10-005321	AMAZON CAPITAL SERVICES,	INTONERS/FOLDERS	7/2024	2565001	467.15
24-49668	10-005373	CARD SERVICES/PI	EMPLOYMENT ADS	6/2024	202407305809	192.42
24-50872	10-005373	CARD SERVICES/PI	AZURE	6/2024	E0300SSPIG	456.00
25-51171	10-005519	CRAWFORD & ASSOCIATES,	P.C.AUDIT PREP FINANCIALS	7/2024	18653-18464	3,740.00
25-51313	10-005924	ADMIRAL EXPRESS, LLC		7/2024	2508616-0	279.93
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	126.83
25-51264	10-1	EUGENE COPE	OSBI REIMBURSEMENT	7/2024	20240720	19.00
25-51268	10-1	MATTHEW BROWN	OSBI REIMBURSEMENT	7/2024	20240729-	19.00
25-51269	10-1	JOHNNY MONTERROSO CORADO	OSBI REIMBURSEMENT	7/2024	20240729	19.00
25-51270	10-1	JUAN A. SERNA	OSBI REIMBURSEMENT	7/2024	20240731	19.00
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	162.56
25-51285	10-3196	IMAGENET CONSULTING, LLC	PRINTER UP&DOWNSTAIRS	7/2024	INV975623	211.53
24-49404	10-3276	GENERAL MAILING EQUIP INC	INK, SEALANT POSTAGE METR	6/2024	82161	52.93
DEPARTMENT TOTAL:						5,765.35
DEPARTMENT: 02.0		FINANCE				
25-51211	10-0041	OKLA MUNICIPAL RET FUND	ACTUARIAL STUDY 24-25	7/2024	2024-2025 SPECIAL	640.00
25-51227	10-005321	AMAZON CAPITAL SERVICES,	INMONITOR CABLE	7/2024	4355450	7.66
24-48313	10-0596	FUZZELL'S BUSINESS	SHARP COPIER MAINTENANCE	6/2024	202407305808	85.46
25-51143	10-1530	THE TRIBUNE	END OF FY YEAR NOTICE	7/2024	20240719	13.20
25-51289	10-1749	RK BLACK INC.	PRINTER CS	7/2024	IN1152603	9.06
DEPARTMENT TOTAL:						755.38
DEPARTMENT: 03.0		COURT				
24-51039	10-004736	ARTISAN WINDOW CLEANING	WINDOW CLEANING	6/2024	919891999504068	399.00
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	51.14
24-51029	10-1589	VOSS LIGHTING	COURTROOM LIGHT BULBS	6/2024	30216284-00	654.00
25-51082	10-1749	RK BLACK INC.	MONTHLY COPIER MAINT	7/2024	IN1152602	29.09
25-51081	10-2274	OZARKA WATER COMPANY	MONTHLY WATER	7/2024	1012051	17.99
24-50819	10-3196	IMAGENET CONSULTING, LLC	7 HARD DRIVES	6/2024	INV964295	489.93
DEPARTMENT TOTAL:						1,641.15

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04.0		ENGINEERING				
24-50059	10-005900	TEIM DESIGN GROUP, PLLC	CONTRACT ENGINEER SVC	6/2024	12781	21,840.50
DEPARTMENT TOTAL:						21,840.50
DEPARTMENT: 05.0		POLICE				
25-51307	10-004398	CITY OF OKLAHOMA CITY	Radio Usage	7/2024	ITPSC-BTHNYPDFY-25	15,015.00
25-51297	10-004808	ADVANTAGE BATTERY OF OKLAHOMA	Dispatch Backup Power Sup	7/2024	113866	139.98
25-51352	10-004912	DIGI GROUP	Copier Usage and Rent	7/2024	IN29092	134.17
25-51146	10-004996	GOODYEAR COMMERCIAL TIRE &	12-107 2 tires	7/2024	255-1029895	242.32
25-51196	10-004996	GOODYEAR COMMERCIAL TIRE &	Tire Balance 12-107	7/2024	255-1030014	24.45
25-51212	10-004996	GOODYEAR COMMERCIAL TIRE &	Tire Balance 12-107	7/2024	255-1030015	14.45
25-51277	10-004996	GOODYEAR COMMERCIAL TIRE &	17-005 Tires	7/2024	255-1029981	655.51
25-51325	10-004996	GOODYEAR COMMERCIAL TIRE &	UNIT 20-006 TIRE	7/2024	255-1030021	136.90
24-49915	10-005156	COX COMMUNICATIONS INC.	Phone System Install	6/2024	20240717	2,170.00
25-51371	10-005156	COX COMMUNICATIONS INC.	Cox Phone Usage	7/2024	20240718	4,011.34
24-50531	10-005190	FBI-LEEDA	IA Investigation Training	6/2024	200109871	795.00
25-51218	10-005321	AMAZON CAPITAL SERVICES, INC.	Ink & Label Tape	7/2024	7937837	92.18
24-48218	10-005326	AARON PLUMB	Tuition Reimbursement	6/2024	20240712	2,810.40
24-50673	10-005373	CARD SERVICES/PI	IACP for Meek	6/2024	0225979	190.00
25-51236	10-005373	CARD SERVICES/PI	Storage Cabinets	7/2024	20240716	439.96
25-51266	10-005373	CARD SERVICES/PI	Badges for Carriers	7/2024	C03453	221.65
24-50711	10-005850	ABC CLINIC	Spay & Neuter	6/2024	0046	1,645.00
25-51230	10-005929	WEX BANK	FUEL	7/2024	170953	45.78
25-51219	10-005970	COVETRUS NORTH AMERICA, LLC	Euthanasia Drugs	7/2024	CF24438	363.39
25-51148	10-006044	HOUSE OF MODS LLC	Fleet Maintenance	7/2024	5422	2,728.87
24-50096	10-006163	FEDERAL EASTERN INTERNATIONAL	250 Bean Bag Rounds	6/2024	56585600	1,851.58
25-51121	10-006172	STERLING ELECTRIC	Shelter Lights	7/2024	6711	723.37
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	7,102.68
24-50357	10-0225	GENUINE PARTS	16-001 OIL FILTER	6/2024	7092-058226	5.15
24-50550	10-0225	GENUINE PARTS	Unit 16-012 Oil Filter	6/2024	7092-060092	5.15
24-50888	10-0225	GENUINE PARTS	BRAKE PADS/ROTORS	6/2024	7092-062906	198.50
25-51292	10-0919	MAIL DROP	Sending Evidence	7/2024	90911	16.60
24-48220	10-1	Miriam Silva	Tuition Reimbursement	6/2024	20240718	1,702.00
24-49332	10-1	Chris Harding	Reimbursement for Hotel	6/2024	402	368.11
25-51355	10-1	CHAD MEEK	REFERRAL PROGRAM REWARD	7/2024	20240719	100.00
24-48282	10-1063	OG&E	MNTHLY SVC	6/2024	20240726	587.48
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	459.18
25-51279	10-1622	WESTLAKE ACE HARDWARE	Trash Cans	7/2024	3504287	150.00
24-49373	10-1771	ADVENTURE OUT	Unit 20-004 Light Seal	6/2024	555406	106.25
24-49410	10-1771	ADVENTURE OUT	16-011 Fix Emerg Lights	6/2024	555408	85.00
24-50117	10-1771	ADVENTURE OUT	20-006 Flash Module	6/2024	555502	191.25
24-50898	10-1841	CAVENDER FORD OF OKC	SPEED SENSOR UNT 20-001	6/2024	539356	124.64
25-51372	10-2442	SUMNERONE, INC.	3 Copier Lease	7/2024	3988635	134.52
24-49083	10-2474	WOODLAKE ANIMAL HOSPITAL	Vaccines	6/2024	268286	167.00
24-49004	10-2703	OKLAHOMA BODY WORKS INC	Paint Durango Doors	6/2024	AF09A65A	761.38
24-50996	10-2918	MTM RECOGNITION CORPORATION	FALTER RETIREMENT	6/2024	6207272	150.00
24-48183	10-3307	FAST STITCH	Shirts for Long	6/2024	12740	93.00
24-48414	10-3415	SPECIAL-OPS UNIFORMS, INC.	Replaces PO 23-47436	6/2024	340426B	810.46

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05.0 POLICE						
24-48806	10-3415	SPECIAL-OPS UNIFORMS, INC.	Chavez Uniforms	6/2024	350782B	286.00
24-48807	10-3415	SPECIAL-OPS UNIFORMS, INC.	Blackwell Uniforms	6/2024	343847B	1,348.58
24-48808	10-3415	SPECIAL-OPS UNIFORMS, INC.	Yeager Uniform	6/2024	350781B	286.00
24-49180	10-3415	SPECIAL-OPS UNIFORMS, INC.	Gee Pants Replacement	6/2024	350458B	99.99
24-50670	10-3415	SPECIAL-OPS UNIFORMS, INC.	Collar Brass	6/2024	349563B	47.97
24-50671	10-3415	SPECIAL-OPS UNIFORMS, INC.	Boots for ACO Sage	6/2024	349843B	144.99
25-51119	10-3512	BOARD OF TESTS	Intox Training	7/2024	20240718	62.00
25-51120	10-3512	BOARD OF TESTS	Intox Training	7/2024	20240709	62.00
25-51373	10-4090	AT&T MOBILITY	Monthly Firstnet	7/2024	X07192024	1,665.63
25-51374	10-4090	AT&T MOBILITY	Ethernet Line Monthly	7/2024	7721111900	575.58
DEPARTMENT TOTAL:						52,348.39
DEPARTMENT: 06.0 FIRE						
25-51329	10-004398	CITY OF OKLAHOMA CITY	MOBILE RADIO USAGE FEES	7/2024	20240604	105.84
25-51249	10-006092	SAMS GLASS SOLUTIONS	B-1 WINDSHIELD	7/2024	001998	365.00
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	1,333.76
25-51309	10-0130	AMERICAN FIRE & SAFETY	EXTINGUISHER MAINTENANCE	7/2024	199595	316.30
25-51237	10-0225	GENUINE PARTS	PARTS FOR B-1	7/2024	065214	42.00
25-51308	10-0225	GENUINE PARTS	CLEANING TOOLS	7/2024	065778	167.96
24-48282	10-1063	OG&E	MNTHLY SVC	6/2024	20240726	995.08
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	293.80
25-51198	10-1165	CONRAD FIRE EQUIPMENT	E-1 THERMOSTAT REPAIR	7/2024	576328	682.69
25-51328	10-3487	AIRGAS USA, LLC	OXYGEN CYLINDER LEASE	7/2024	55093565465	387.50
25-51201	10-3920	OSU OFFICE OF THE BURSAR	EMS INSTUCTOR UPDATE	7/2024	S2929993	200.00
25-51197	10-4090	AT&T MOBILITY	MOBILE DATA FOR IPADS	7/2024	06x06192024	84.08
25-51331	10-4090	AT&T MOBILITY	MOBILE DATA FEES	7/2024	06X07192024	84.08
25-51374	10-4090	AT&T MOBILITY	Ethernet Line Monthly	7/2024	7721111900	575.57
DEPARTMENT TOTAL:						5,633.66
DEPARTMENT: 07.0 COMMUNITY DEV						
25-51128	10-005373	CARD SERVICES/PI	POSTAGE	7/2024	20240708	35.36
24-50540	10-005689	CHALLENGER LANDSCAPING AND	COVER ABATEMENTS	6/2024	8317 NW 27TH	800.00
25-51177	10-005899	7-ELEVEN, INC	SALES TAX REBATE	7/2024	20250702	61,290.46
24-51021	10-006182	TOTAL DEMOLITION SERICES,	LDEMO HOUSE 6400 NW 31	6/2024	24-039A	11,442.00
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	634.17
24-48313	10-0596	FUZZELL'S BUSINESS	SHARP COPIER MAINTENANCE	6/2024	202407305808	85.42
24-50983	10-1530	THE TRIBUNE	PUBLICATIONS	6/2024	20240628	134.75
25-51108	10-1530	THE TRIBUNE	PUBLICATION	7/2024	20240712	71.20
25-51289	10-1749	RK BLACK INC.	PRINTER CS	7/2024	IN1152603	9.06
25-51285	10-3196	IMAGENET CONSULTING, LLC	PRINTER UP&DOWNSTAIRS	7/2024	INV975623	173.40
DEPARTMENT TOTAL:						74,675.82

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
25-51257	10-005321	AMAZON CAPITAL SERVICES,	INHEADLAMPS,BATTIERES,CLIPS	7/2024	8395436	69.56
25-51332	10-005321	AMAZON CAPITAL SERVICES,	INLIQUID IV FOR HYDRATION	7/2024	8045031	38.18
24-48282	10-1063	OG&E	MNTHLY SVC	6/2024	20240726	187.21
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	192.52
25-51087	10-2442	SUMNERONE, INC.	MONTHLY COPIER MAINTENANC	7/2024	3996094	448.44
DEPARTMENT TOTAL:						935.91
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
25-51243	10-005005	BRONCO EQUIPMENT RENTAL &	SMOWER BLADES	7/2024	880225-0001	179.94
25-51257	10-005321	AMAZON CAPITAL SERVICES,	INHEADLAMPS,BATTIERES,CLIPS	7/2024	8395436	16.50
25-51231	10-006119	PIONEER EQUIPMENT, INC.	ROLLER FOR MOWER DECK	7/2024	129706	19.80
25-51316	10-006180	CENTERLINE SUPPLY INC.	5PAILSWHITEPAINT	7/2024	ORD0118890	698.25
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	2,348.43
25-51175	10-0482	DOLESE BROS. CO.	PALLET OF PORTLAND CEMENT	7/2024	MA24005897	467.25
25-51222	10-0572	REDDY ICE CORP	60 bags of ice	7/2024	3850774980	31.50
25-51130	10-0694	HASKELL LEMON CONST CO	3 TONS OF ASPHALT	7/2024	9477	164.80
25-51195	10-0694	HASKELL LEMON CONST CO	3 TONS OF COLDPATCH/ASPHA	7/2024	9552	178.40
25-51315	10-0694	HASKELL LEMON CONST CO	TONSOFCOLDPATCH/ASPHALT	7/2024	9816	280.00
24-49669	10-1063	OG&E	MNTHLY BILLS	6/2024	20240726-	16,430.71
25-51110	10-1329	SCHWARZ (BORAL) READY MIX	2 YARDS OF CONCRETE	7/2024	322812	330.00
25-51244	10-1350	SMITH FARM & GARDEN	MOWER BLADES	7/2024	159531	74.97
25-51314	10-1622	WESTLAKE ACE HARDWARE	PAINT THINNER & STRAINERS	7/2024	3504303	51.75
25-51174	10-2123	HOME DEPOT CREDIT SVCS	SIGN POST & STACKES	7/2024	010097/5021017	148.55
25-51209	10-2123	HOME DEPOT CREDIT SVCS	WOOD FOR REPAIRS	7/2024	3422707	89.86
25-51046	10-2702	AMERICAN LOGO & SIGNS	55MPH SPEED SIGN	7/2024	33589	100.00
24-50942	10-4005	INLAND TRUCK PARTS & SERVIC	REBUILD R&R TRANSMISSION	6/2024	IN-16420588	5,572.65
DEPARTMENT TOTAL:						27,183.36
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	443.91
24-50893	10-3527	GEARWORKS	10CITYSEALSFORUNITS	6/2024	9131	210.00
DEPARTMENT TOTAL:						653.91

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT	
DEPARTMENT: 08.5		PUBLIC WORKS - PARKS					
24-50768	10-004849	CENTRAL OKLAHOMA WINNELSON	HYDRANTS FOR POOL	6/2024	173420 01	84.73	
25-51257	10-005321	AMAZON CAPITAL SERVICES,	INHEADLAMPS,BATTIERES,CLIPS	7/2024	8395436	16.50	
25-51318	10-005703	FLOOR-TECH JANITORIAL	2 CASES OF TOILET PAPER	7/2024	5707	123.90	
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAD&3000DIESEL	7/2024	243120350993351	1,539.18	
24-51009	10-0091	BRENNTAG SOUTHWEST INC	15 BAGS OF BICARB	6/2024	BSW556326	177.50	
25-51182	10-0091	BRENNTAG SOUTHWEST INC	55 GAL OF ACID FOR POOL	7/2024	BSW560532	220.00	
24-50863	10-0324	CENTRAL POWER EQUIP. INC	DX & 2 WEED EATERS	6/2024	345399	429.62	
25-51222	10-0572	REDDY ICE CORP	60 bags of ice	7/2024	3850774980	31.50	
24-51037	10-0586	D WATTS & SONS ENTERPRISE	SEPTIC CLEAN OUT	6/2024	14004	650.00	
24-48282	10-1063	OG&E	MNTHLY SVC	6/2024	20240726	3,197.63	
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	43.66	
25-51324	10-1509	TOM'S SPEEDY LOCK & KEY SERS	SWIMMING POOL DOOR LOCK	7/2024	70179	229.50	
25-51180	10-1622	WESTLAKE ACE HARDWARE	PAINT BRUSHES & CLOTHS	7/2024	3504269	23.76	
25-51252	10-1622	WESTLAKE ACE HARDWARE	COMET,HOSE,RAGS	7/2024	3504281	14.76	
25-51186	10-2123	HOME DEPOT CREDIT SVCS	WOOD & NAILS SHELTER	7/2024	011990/4021145	177.78	
25-51112	10-2651	RECREATION SUPPLY CO	RING HOLDER UMBRELLA	7/2024	527368	175.84	
25-51224	10-2651	RECREATION SUPPLY CO	2 STEPS FOR LIFEGUARD CHA	7/2024	527675	175.54	
25-51250	10-4179	BUDGET FLAG & BANNER	2 - 12 X 18 USA FLAG	7/2024	30563	784.00	
DEPARTMENT TOTAL:						8,095.40	
FUND TOTAL:						200,280.83	

FUND: 021- PUBLIC SAFETY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
25-51185	10-004459	AXON ENTERPRISE, INC.	7 Taser Batteries	7/2024	INUS264012	767.34
25-51129	10-005373	CARD SERVICES/P1	Hard Drive	7/2024	539704614	39.99
25-51232	10-005373	CARD SERVICES/P1	Printer/copier/scanner	7/2024	2551232	399.98
24-49372	10-1771	ADVENTURE OUT	Unit 21-001 Equipment	6/2024	555397	531.25
DEPARTMENT TOTAL:						1,738.56
FUND TOTAL:						1,738.56

FUND: 031- CAPITAL IMPROVE PROJECTS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		PROJECTS >\$25,000				
24-50994	10-005900	TEIM DESIGN GROUP, PLLC	25TH/SHANNON LIFT STATION	6/2024	12791	14,947.50
DEPARTMENT TOTAL:						14,947.50
FUND TOTAL:						14,947.50

FUND: 035- FEDERAL GRANT FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0 Sewer Project						
24-48513	10-005900	TEIM DESIGN GROUP, PLLC	ARPA PENIEL WASTEWATER	6/2024	12745	10,148.96
DEPARTMENT TOTAL:						10,148.96
DEPARTMENT: 41.0 Well and Wellfield Proj.						
24-48514	10-005900	TEIM DESIGN GROUP, PLLC	ARPA WELL AND WELLFIELD	6/2024	12746	25,566.45
DEPARTMENT TOTAL:						25,566.45
DEPARTMENT: 42.0 Autometed Meter Project						
25-51321	10-006108	SOUTHWEST WATER WORKS, LLC	PAY APP 5	7/2024	INVOICE 5	398,863.34
25-51368	10-006108	SOUTHWEST WATER WORKS, LLC	WATER METER AUTOMATION	7/2024	INVOICE 7	81,077.02
DEPARTMENT TOTAL:						479,940.36
FUND TOTAL:						515,655.77

FUND: 045- 2022A GO BOND ISSUE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Projects				
24-48518	10-005500	TROY D RHODES & COMPANY,	INPROP 3A FIRE STATION RENO	6/2024	04047	1,355.00
25-51299	10-005500	TROY D RHODES & COMPANY,	INREIMBURSABLES	7/2024	04048	124.57
24-48500	10-005900	TEIM DESIGN GROUP, PLLC	PROP 3B POLICE RENOVATION	6/2024	12750	13,412.50
24-48521	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1H- NW25 TO NW 30TH	6/2024	12781--	109.62
24-48844	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2F MENDENALL PARK	6/2024	12748	480.00
24-48956	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 A-ELDON LYON PARK	6/2024	12749	1,745.25
24-49670	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1C 36TH/COUNCIL	6/2024	12754	8,585.50
24-50066	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1-F INSPECTION	6/2024	12747-	223.75
24-50067	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1-G INSPECTION	6/2024	12747---	89.50
24-50627	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2-C GARRRISON PARK	6/2024	12749-	3,871.03
25-51370	10-005932	LIPPERT BROTHERS, INC.	PROP 3-A-FIRE DEPT.	7/2024	PAY APP #8	222,816.69
24-49302	10-006146	HERITAGE HILLS COMMERCIAL	SPD ROOF PROP 3-B	6/2024	7/10/2024	11,632.95
25-51301	10-006146	HERITAGE HILLS COMMERCIAL	SCHANG ORDER #2	7/2024	20240710	10,489.00
DEPARTMENT TOTAL:						274,935.36
FUND TOTAL:						274,935.36

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: August 6, 2024
Subject: PUBLIC IMPROVEMENT-ROUTINE ITEM: Accept Police Headquarters Roof Improvements Project (G.O. Bond Prop. 3-B)

BACKGROUND

On August 23, 2022, citizens of Bethany passed General Obligation Bond, Proposition 3, that included Project 3-B Improvements to the Police Headquarters (new roof and evidence room).

On October 17, 2023, a contract was awarded to Heritage Hills Commercial Services, LLC for Police Headquarters Roof Improvements in the amount of \$431,950.00.

On March 5, 2024, Council approved Change Order No. 1 to the Heritage Hills Commercial Services, LLC contract. The change order added an item and unit cost of \$6.50 per square foot for Insulation Board, only to be used in the event material is found to be unsuitable after the existing roof is removed.

On June 4, 2024, Council approved Change Order No. 2 in the amount of \$10,489.00 to the Heritage Hills Commercial Services, LLC contract. This change order was for the 740 square feet of Insulation Board required when the roof was removed. Also included was the cost to repair cracks found on the building exterior walls once the roof and down spouts were removed to keep the building from leaking, and the sealing of windows.

The work is now complete.

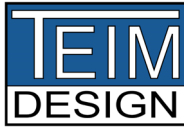
RECOMMENDATION

1. Accept Police Headquarters Roof Improvements Project (G.O. Bond Prop. 3-B) and place the maintenance bond into effect.

ADDITIONAL COMMENTS

The above matters are on the consent docket because they involve routine, administrative functions and normally require no council discussion. If you would like further information on any item, you may request that it be removed from the consent docket and considered separately.





TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

July 15, 2024

City of Bethany
Ms. Elizabeth Gray
6700 NW 36th Street
Bethany, Oklahoma 73008

Re: Police Headquarters Roof Improvements (GO Bond Prop. 3-B)

Dear Ms. Gray,

We have completed our final inspection and recommend the City accept the project and place the maintenance bond into effect.

Should you need additional information please feel free to contact me.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'RW' or 'RWS', written in a cursive style.

Robbie Williams, PE

Attachment: Maintenance Bond

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Heritage Hills Commercial Services, LLC., as Principal, and WESTERN SURETY COMPANY, as Surety, are held and firmly bound unto the CITY OF BETHANY of the State of Oklahoma, in the full and just sum of four hundred thirty one thousand nine hundred fifty dollars and zero cents (\$431,950.00), such sum being equal to the contract amount for a period of one (1) year and thereafter for a period of one (1) year for the sum of sixty four thousand seven hundred ninety two dollars and fifty cents (\$64,792.50), such sum being not less than 15% of the contract price, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 10th day of October, A.D., 2023.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between Heritage Hills Commercial Services, LLC. and the CITY OF BETHANY dated this 3rd day of October, 2023, agreed to construct in the City of Bethany:

**POLICE HEADQUARTERS ROOF IMPROVEMENTS (G.O. BOND PROP. 3-B)
CITY OF BETHANY, OKLAHOMA**

all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the City Clerk of the City of Bethany; and to maintain the said improvement in the amounts set forth above against any failure due to workmanship or material for a period of **two (2) year** from the date of acceptance of the completed project by the CITY OF BETHANY.

NOW, THEREFORE, if the said Principal shall pay or cause to be paid to the Authority all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of **two (2) years** from and after acceptance of said project by the Authority; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all sub-contractors; and if Principal shall save and hold the Authority harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for a period of **two (2) years** and at any time repairs shall be necessary that the cost of making repairs shall be determined by the CITY OF BETHANY, or some person(s) designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

Heritage Hills Commercial Services, LLC.

ATTEST:

Laury Rebe
Secretary
Attestee

By [Signature]
Principal

WESTERN SURETY COMPANY

ATTEST:

Secretary

By Heather LaBleu
Surety HEATHER LA BLEU, Attorney-in-Fact

Approved as to form this ____ day of _____, A.D., 20____.

City Attorney

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 66811310

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint HEATHER LA BLEU

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Heritage Hills Commercial Services, LLC

Obligee: City of Bethany

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 66811310 is not issued on or before midnight of May 1st, 2024, all authority ~~conferred~~ in this Power of Attorney shall expire and terminate.

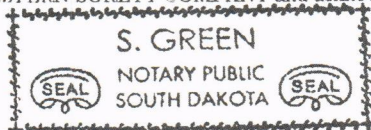
In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its corporate seal to be affixed this 10th day of October, 2023.

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

On this 10th day of October, in the year 2023, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation



My Commission Expires February 12, 2027

S. Green
Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 10th day of October, 2023.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

BETHANY CITY COUNCIL

From: Leasa Furr, HR Director
Date: August 1, 2024
Subject: Consent for Service Level Agreement for the Laserfiche software and support through ImageNet

BACKGROUND

Continuation of this agreement will benefit the City of Bethany by providing central electronic storage of documents and files. This software is currently being used by all departments.

Staff has not experienced any issues with the program, or the support provided by ImageNet.

The period of the contract is for one year with the option to renew. The annual fee is \$12,306.77 which is \$439.47 more than last year.

RECOMMENDATION

1. Staff recommends renewing the annual contract.

ADDITIONAL COMMENTS

Authorize the City Manager to execute the contract agreement.

A circular stamp containing the handwritten initials "dg" in blue ink.

+ImageNet
Consulting
Service Level Agreement

For

City of Bethany

June 17, 2024

Service Level Agreement – Software Solutions

This Service Level Agreement is made between City of Bethany and ImageNet Consulting, LLC (“ImageNet”) on the Effective Date below.

Services

ImageNet will provide Client with certain Software Solutions services as more fully described in Appendix B to this Agreement under the terms herein.

Hardware/System Support

ImageNet shall provide support and replacement of all hardware and systems specified in Appendix B, provided that all Software is Genuine, Currently Licensed, and Vendor-Supported. Should any hardware or systems fail to meet these provisions, they will be excluded from this Service Agreement. Should 3rd Party Vendor Support Charges be required in order to resolve any issues, these will be passed on to the Client after first receiving the Client’s authorization to incur them.

Coverage

Remote Helpdesk and remote technical services will be provided to the Client by ImageNet through remote means between the hours of 8:00 am – 5:00 pm Monday through Friday, ImageNet recognized holidays. If customer is greater than 25 miles from an ImageNet office, travel costs will be charged to the client as an extension of the time of the call.

Support and Escalation

ImageNet will respond to Client’s Trouble Tickets under the provisions of Appendix A, and with best effort after hours or on holidays. Trouble Tickets must be opened via our ticket entry process by submitting an email ticket to: softwaresupport@imagenetconsulting.com or by phone if internet is unavailable. Each call will be assigned a Trouble Ticket number for tracking and the client will be notified of its receipt. Our escalation process is detailed in Appendix A.

Service outside Normal Working Hours

Emergency services performed outside of the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays, shall be subject to provisions of Appendix B.

Service Disclaimer

Client grants ImageNet authorization to view any data within the regular routine of the repair or system improvement. Client also authorizes ImageNet to reasonably delete, change, and/or rewrite any necessary information to complete the system repair or improvement that is consistent with the standards and practices in the industry.

Excluded Services

Service rendered under this Agreement does not include:

- ▶ Post-Project on-site software technical services (see fee schedule for pricing)
- ▶ Post-Project training of administrator or end-users after project completion
- ▶ Hardware warranty or maintenance (separate agreement required)

Suitability of Existing Environment

Minimum Standards Required for Services

In order for Client’s existing environment to qualify for ImageNet’s Remote Technical Services, the following requirements must be met:

- ▶ All Servers, Desktop PC’s and Notebooks/Laptops with Windows Operating Systems must not be past the official Microsoft extended support date and have all the latest Microsoft Service Packs and Critical Updates installed.
- ▶ All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported.
- ▶ The environment must have a currently licensed, up-to-date and Vendor-Supported Server-based Antivirus Solution protecting all Servers, Desktops, Notebooks/Laptops, and Email.
- ▶ The environment must have a currently licensed, Vendor-Supported Server-based Backup Solution that can be monitored and send notifications on job failures and successes.
- ▶ The environment must have a currently licensed, Vendor-Supported Hardware Firewall between the Internal Network and the Internet.
- ▶ All Wireless data traffic in the environment must be securely encrypted.
- ▶ There must be an outside static IP address assigned to a network device, allowing VPN access.

Chronically Failing Equipment

Experience has shown equipment belonging to the client which has initially passed Minimum Standard Requirements for system support can reveal itself to become chronically failing. This means that the equipment repeatedly breaks down and consistently causes user and business interruption even though repairs are accomplished. Should this occur, while rare, Client agrees to work constructively and positively with ImageNet to replace the equipment to ensure optimum system performance.

Term of Agreement

This Agreement is effective upon the date signed, shall remain in force for one year (“Initial Term”). Any adjustments or modifications to the terms herein must be made in writing as an amendment to this Agreement and must be signed by Client and ImageNet.

- ▶ This Agreement automatically renews for subsequent annual terms beginning on the day immediately following the end of the Initial Term unless either party gives the other thirty (30) day’s prior written notice of its intent not to renew this Agreement.
- ▶ This Agreement may be terminated by either party if the other Party:
 - Breaches any material term or condition of this Agreement and fails to remedy such breach within ninety (90) days of receipt of such written notice; or
 - Terminates or suspends its business operations unless it is succeeded by a permitted assignee under this Agreement.
- ▶ If either party terminates this Agreement, ImageNet will assist Client in the orderly termination of services, including timely transfer of the services to another designated provider. The client agrees to pay ImageNet the actual costs of rendering such assistance. Actual costs could include but are not limited to: Training, data transfer, license transfers or equipment de-installation.
- ▶ Client agrees to allow ImageNet to assign, delegate, and subcontract services to third party competent contractors approved by ImageNet.

Taxes

It is understood that any Federal, State or Local Taxes applicable shall be added to each invoice for services or materials rendered under this Agreement. Client shall pay any such taxes unless a valid exemption certificate is furnished to ImageNet for the state of use.

Limitation of Liability

In no event shall ImageNet be held liable for indirect, special, incidental, or consequential damages arising under this contract, including but not limited to loss of profits or revenue, loss of use of equipment, lost data, costs of substitute equipment, or other costs.

ImageNet or its suppliers shall not be liable for any indirect, incidental, consequential, punitive, economic or property damages whatsoever (including any damages for loss of business profits, business interruption, loss of data or other pecuniary loss) arising out of this Agreement.

Confidentiality

ImageNet and its agents may use Client information, as necessary to or consistent with providing the contracted services and will use best efforts to protect against unauthorized use.

Miscellaneous

This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Oklahoma. Jurisdiction and venue shall exclusively lie in the County of Oklahoma, City of Oklahoma City. It constitutes the entire Agreement between Client and ImageNet for services listed in “Appendix B.” This agreement can be modified by a signed written Addendum by both parties.

If any collection action litigated or otherwise, is necessary to enforce the terms of this agreement, ImageNet shall be entitled to reasonable attorneys’ fees and costs in addition to any other relief to which it may be entitled.

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

ImageNet is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God.

IN WITNESS WHEREOF, the parties hereto have caused this Service Agreement to be signed by their duly authorized representatives as of the date set forth below.

Fees and Payment Schedule

- ▶ Fees will be \$ 12,306.77 per year plus applicable taxes, invoiced to Client on an annual basis, and will become due and payable on the first day of the renewal month. Services will be suspended if payment is not received within 10 days following the date due. Refer to Appendix B for ImageNet Services covered by the annual fee under the terms of this Agreement. Any additions to the current system at any future time will be added to the annual fee.
- ▶ It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be considered Projects, and will be quoted and billed as separate, individual Services.
- ▶ ImageNet Consulting LLC reserve the right to increase contract rates annually, not to exceed 10% of the previous contract year's fees and payments.

Accepted by:

Authorized Signature	City of Bethany	Date
<i>David Wails</i>		6/17/2024
Authorized Signature	ImageNet Consulting	Date

Appendix A

Response and Resolution Times

The following table shows the targets of response and resolution times for each priority level:

Trouble	Priority	Response time (in hours) *	Resolution time (in hours) *	Escalation threshold (in hours)
Service not available (all users and functions unavailable).	1	Within 1 hour	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or business critical functions affected)	2	Within 4 hours	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue).	3	Within 24 hours	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected).	4	Within 48 hours	ASAP – Best Effort	96 hours

Support Tiers

The following details and describes our Support Tier levels:

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, and the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated. Support provided by ImageNet
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more complex support on hardware/software issues can be provided by more experienced Engineers. Support provided by ImageNet & Vendor
Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who have the ability to collaborate with 3 rd Party (Vendor) Support Engineers to resolve the most complex issues.

Service Request Escalation Procedure

- ▶ Support Request is received.
- ▶ Trouble Ticket is created.
- ▶ Issue is Identified and documented in Help Desk system.
- ▶ Issue is qualified to determine if it can be resolved through Tier 1 Support

If issue can be resolved through Tier 1 Support:

- ▶ Level 1 Resolution - issue is worked to successful resolution.
- ▶ Quality Control –Issue is verified to be resolved.
- ▶ Trouble Ticket is closed after complete problem resolution details have been updated in Help Desk system.

If issue cannot be resolved through Tier 1 Support:

- ▶ Issue is escalated to Tier 2 Support
- ▶ Issue is qualified to determine if it can be resolved by Tier 2 Support

If issue can be resolved through Tier 2 Support:

- ▶ Level 2 Resolution - issue is worked to successful resolution.
- ▶ Quality Control –Issue is verified to be resolved.
- ▶ Trouble Ticket is closed after complete problem resolution details have been updated in Help Desk system.

If issue cannot be resolved through Tier 2 Support:

- ▶ Issue is escalated to Tier 3 Support
- ▶ Issue is qualified to determine if it can be resolved through Tier 3 Support

If issue can be resolved through Tier 3 Support:

- ▶ Level 3 Resolution - issue is worked to successful resolution.
- ▶ Quality Control –Issue is verified to be resolved.
- ▶ Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system.

If issue cannot be resolved through Tier 3 Support:

- ▶ Issue is escalated to Onsite Support
- ▶ Issue is qualified to determine if it can be resolved through Onsite Support

If issue can be resolved through Onsite Support:

- ▶ Onsite Resolution - issue is worked to successful resolution.
- ▶ Quality Control –Issue is verified to be resolved.
- ▶ Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system.

Appendix B – Price Breakdown

Qty	Item #	Description	Total
Annual Laserfiche Software Assurance Program renewal for license fees, updates and support from August 20, 2024 to August 19, 2025. Your current LSAP expires August 19, 2024.			
38	ENF20B	Rio Named Full Users LSAP	\$ 8,259.30
38	ECNCB	Laserfiche Connector LSAP	\$ 412.97
1	IAB	Import Agent LSAP	\$ 315.00
1	QC1B	Quick Fields Core LSAP	\$ 1,050.00
1	QC5B	Quick Fields LSAP	\$ 131.25
1	SC05B	ScanConnect 5-Pack LSAP	\$ 138.25
10		Block Time Hours	\$ 2,000.00
Basic renewal includes: New releases & product updates, 2 Aspire classes, Helpdesk Support, 2nd level support Laserfiche Engineers, 24/7 access to Knowledge Base articles, discussion forums and education resources on the Laserfiche Support Site		Total Amount (not including applicable sales taxes)	\$ 12,306.77

Software (Software Upgrades, Remote Technical Support All Tiers)

Service Rates

Labor	Rate
Remote Help Desk 8am-5pm M-F (30 minutes per ticket)	INCLUDED
Remote Software Access/Fix 8am-5pm M-F (30 minutes per ticket)	INCLUDED
Remote Administrator Assistance 8am-5pm M-F (30 minutes per ticket)	INCLUDED
Remote Scanner Assistance 8am-5pm M-F (30 minutes per ticket)	INCLUDED
Tier 2 Software Manufacturer Support	INCLUDED
Remote Help Desk (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$200/hr.
Remote Software Access Technical/Fix (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$200/hr.
Remote Administrator Assistance (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$200/hr.
Remote Capture Assistance (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$200/hr.
Remote Workflow/Issues (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$250/hr.
Remote Migration/Issues (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$250/hr.
On site Technical/Issues Labor 8:00 am – 5:00 pm (1 hour minimum)	\$200/hr.
Onsite Workflow and Migration/Issues Labor 8:00 am – 5:00 pm (1 hour minimum)	\$250/hr.
Onsite Labor All Other Times (1-Hr Minimum)	\$ Time and a half/hr.

Hardware

Servers, scanners, and other hardware are covered under warranty or separate maintenance agreement.

CITY OF BETHANY

From: Michael Vaughn, Finance Director
Date: 8/6/2024
Subject: Budget Amendment 25-1

BACKGROUND

The City of Bethany has several ongoing projects, including those accounted for in the Capital Improvement Fund, Library Construction Fund, Federal Grant Fund and 2022A GO Bond Fund. These items were included in the FY 24 budget. When preparing the FY 25 budget, staff estimated the amounts that would be spent in FY 24 and budgeted the remaining funds in FY 25. Several of these projects did not have the estimated expenses in FY 24, and so the FY 25 budgets need to be adjusted accordingly.

No extra funds are being appropriated for these projects, and therefore the estimated ending FY 25 fund balances will remain the same.

RECOMMENDATION

1. Approve Budget Amendment 25-1(attached).

ADDITIONAL COMMENTS



Approval of and authorization to execute Budget Amendment Number BA# 25-1

BUDGET AMENDMENT FORM



Funds: CIF/Fed. Grant Fund/Library Const. Fund/ 2022A
GO Bond Fund

Amendment #: BA# 25-1

Fiscal Year: FY2024

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
Cap. Improvement Fund					
031-540.0-42017	Shannon Lift Station			79,061	
031-540.0-42034	Ripper Park Improvements			89,182	
	Carryover from Prior Year	168,243			
Library Construction Fund					
032-540.0-4050550	Library Improvements			295,250	
	Carryover from Prior Year	295,250			
Federal Gant Fund					
035-540.0-350	Peniel Wastewater			238,177	
035-541.0-340	Wellfield Construction			3,559,840	
035-541.0-350	Wellfield Engineering			113,146	
035-542.0350	Water Meter Automation			1,213,709	
	Carryover from Prior Year	5,124,872			
2022A GO Bond Fund					
045-540.0-440	Prop 1E			541,509	
045-540.0-450	Prop 1F			544,021	
045-540.0-4060	Prop 1G			506,633	
045-540.0-4080	Prop 2A Eldon Lyon			186,545	
045-540.0-4100	Prop 2C Garrison			113,284	
045-540.0-4130	Prop 2F Mendenhall			450,845	
045-540.0-4130	Prop 3B Fire Station Imp.			596,426	
	Carryover from Prior Year	2,939,262			
TOTALS		8,527,627	-	8,527,627	-

EXPLANATION: 11 OS Section 17-216 B

The Municipal Budget Act adopted by the City Council allows the City to amend the budget at any time during the year for necessary expenditures incurred that exceed the original budget or when changing circumstances warrant the action.

Budget Amendment 25-1 carries over unspent balances of project accounts from FY 24 so funds can be spent in FY 25 to complete these projects.

Date & Signature of Mayor: _____ x _____ Date

Date & Signature of City Manager: _____ x _____ Date

Date Approved by City Council: August 6th, 2024 _____

CIF/FIF/LCF/GO Bond

Unappropriated Fund Balance Remaining After Amendment: No affect on ending fund balance

BETHANY CITY COUNCIL

From: Elizabeth A. Gray, City Manager
Date: August 1, 2024
Subject: Resolution Casting a Vote for the Trustee of the Oklahoma Municipal Retirement Fund (OkMRF) to fill the expiring term of At-Large Trustee

BACKGROUND

The governing body of each Oklahoma Municipal Retirement Fund (OkMRF) Member City is entitled to cast, by resolution, one vote for the office of OkMRF At-Large Trustee.

Please find attached the bios of the individuals that have been nominated for the position and one additional letter received from one of the nominees. No other letters have been received.

RECOMMENDATION

1. Adopt Resolution No. 1628 casting a vote for Trustee of the OkMRF to fill the expiring term of At-Large Trustee representing the entire membership; as develops during the meeting.

ADDITIONAL COMMENTS





2024 ELECTION OF TRUSTEE AT- LARGE OKLAHOMA MUNICIPAL RETIREMENT FUND (“OkMRF”)

The governing body of each OkMRF Member is entitled to cast by resolution one (1) vote for the office of At-Large Trustee. The resolution (enclosed) must be returned and received no later than **August 30, 2024**. Please note: **Resolutions should be signed with a seal affixed to the ballot. Any resolutions unsigned or not received in the OkMRF offices by the deadline will not be valid. To ensure your ballot has been received in the OkMRF office, please call 1-888-394-6673, Ext 100 for confirmation.**

CAST YOUR VOTE FOR ONE (1) OF THE FOLLOWING NOMINEES ON THE ENCLOSED RESOLUTION:

KAMIE BROOKSHIRE

- Kamie Brookshire is a seasoned professional with over thirteen (13) years of experience in Human Resources.
- Mrs. Brookshire is the Director of Human Resources for the City of El Reno.
- She has a strong background in both the public and private sectors.
- She brings a wealth of knowledge and expertise to her role.
- She served as the Director of Human Resources for the City of Chickasha for slightly over two (2) years..
- She has also held various Human Resources roles in the private sector for five (5) years.
- Kamie is a Certified Professional in Human Resources.
- She demonstrates her commitment to excellence and ongoing professional development.
- She holds a Master of Science in Management from Southern Nazarene University.
- Kamie also holds a Bachelor of Science in Management from Southwestern Oklahoma State University.
- She volunteers as a small group leader for the Youth Group at her church.
- She also serves on the Personnel Committee at her church.
- Outside of her professional accomplishments, Kamie finds inspiration in her husband and two kids.

RYAN DAWSON

- Ryan Dawson is currently serving as the Vice Mayor of the Union City Board of Trustees, where he has served since 2020.
- Mr. Dawson has helped develop plans for growth and prosperity in the community.
- He is known for his ability and willingness to put the citizens and law/code first, regardless of personal bias.
- He has a passion and vision for a healthy community built on a solid foundation of old school values and ethics.
- He was born and raised in Union City and has always been an active member of his community.
- In addition to serving his community, Ryan is the lineman for the rural water authority in the area. This line of work has given him invaluable insight into municipal workings.
- Ryan is also a full-time farmer who has built a small grain and cattle operation from the ground up. Ryan’s grit and determination for success bleeds over into his advocacy for local government.



GREG BUCKLEY

- Greg Buckley is presently the Town Administrator for the Town of Carlton Landing.
- Mr. Buckley holds a Bachelor of Arts degree in Public Administration from University of Oklahoma and Master of Arts in Public Administration from Northern Illinois University.
- He has approximately thirty-four (34) years' experience in municipal government.
- He serves on the City Manager Association of Oklahoma (CMAO) Board and has served as Treasurer and President. He is a CMAO Accredited Manager.
- He served on the Oklahoma Public Employers Labor Relations Association both as Board member and President.
- He served on the Oklahoma Public Employee Relations Board as the City Representative November 2012 to June 2017.
- Greg serves on the Oklahoma Municipal League Legislative Committee.
- He served as Chairman of the Lake Eufaula Advisory Committee working with the U.S. Army Corp of Engineers.
- He has worked as an Adjunct Professor for Webster University.
- Greg has worked for municipalities in three of the four quadrants of the State.
- He has served communities of all population sizes ranging from 94 to 95,000.
- He also works as a consultant helping communities with Labor Relations, Grants, Policies and Procedures, Financial Management, Operations, Strategic Planning, and Project Management.
- He has served in positions as City Manager, Town Administrator, Assistant City Manager, Treasurer/Finance Director, and Public Works Director in various municipal governments.
- He volunteers as a Certified Mediator with the OK Courts Early Settlement Alternative Dispute Resolution program.
- Greg has been married to his wife, Betty, for twenty-five (25) years and enjoys spending time with his three (3) grandchildren.

SHAWN GIBSON

- Shawn Gibson is the City Manager of Drumright, Oklahoma.
- Mr. Gibson was formerly the Chief of Police for the City of Drumright.
- He retired from the Oklahoma State University Police Department.
- Shawn is a member of the Wall of Fame at the Oklahoma State University Police Department.
- He holds a Bachelor's Degree from Oklahoma State University.
- He also has an Associate's Degree from Northern Oklahoma College.
- He has over twenty-eight (28) years of experience in city and county government.
- Shawn has completed his Certified Municipal Official certificate through Oklahoma Municipal League (OML).
- He is a Past Master for the Drumright Masonic lodge.
- He is a Shriner and a Mini Karr Driver for the Akdar Shrine in Tulsa.
- He will complete the OML Leadership Development Program in September of 2024.
- Shawn is a board member with the Drumright Chamber of Commerce.



ROBERT B. JOHNSTON

- Robert B. Johnston presently serves as City Manager for the City of Clinton.
- Mr. Johnston previously served as City Manager of Frederick and Tonkawa and as Public Works Director for Clinton.
- He started his local government career in Clinton in 1981 and has participated in the Oklahoma Municipal Retirement Fund (OkMRF) his entire career.
- He holds a Bachelor's Degree in Business Management and has completed coursework for a Masters of Public Administration.
- Robert has served as a Board Member and as President/Chairman of the City Management Association of Oklahoma (CMAO), the Municipal Electric Systems of Oklahoma (MESO), the Oklahoma Municipal League (OML), and the Oklahoma Municipal Power Authority (OMPA).
- He also served as a Regional Vice-President of the International City/County Management Association (ICMA).
- Notable recognitions during his career include the Ray Duffy Personal Service Award from MESO in 2010 and in 2013 he was the recipient of the Don Rider Award from the OML.
- Robert was inducted into the Oklahoma Hall of Fame for City & Town Officials in 2020.
- He has served as an OkMRF Board Trustee since 2014.
- Robert presently serves as Vice Chairman of the OkMRF Board and chairs the OkMRF Administrative Committee.

CODY ROE

- Cody Roe is presently the City Manager for the City of McLoud.
- Mr. Roe retains the titles of Emergency Management Director and McLoud Public Works Director in addition to his City Manager title.
- He attended St. Gregory's University in Shawnee and is a graduate of the Oklahoma Municipal League Community Leadership Development program.
- Cody started his career in City Government in McLoud in 2010 where he was hired by City of McLoud as the Manager for Wes Watkins Reservoir.
- In 2012, Cody was appointed Parks Director where he was responsible for over 100 acres of parks, the McLoud Splash Pad, Wes Watkins Reservoir, and the McLoud Riverside Cemetery.
- Cody worked his way up the ranks and was ultimately appointed to City Manager in November of 2022 after serving as the Assistant City Manager for two (2) years.



CINDI SHIVERS

- Cindi Shivers is a Human Resource professional with two decades of dedication and experience with personnel management, payroll, benefits, and more. Working hard to break the stigma that the HR office is a scary place, by making it inviting, where everyone is welcome to stop by and chat and reminding employees that she is always there to help.
- Mrs. Shivers is presently the Human Resources (HR) Director for the City of Yukon.
- She has been both an active participant in the Oklahoma Municipal Retirement Fund (OkMRF) and has served as the City of Yukon's OkMRF Authorized Agent since 1998. In 2023, she received the George F. Wilkinson Award for outstanding Authorized Agent.
- She has twenty-six (26) years' experience in municipal government in Payroll and HR but also has been involved in the City Manager Administration with various projects, assignments, and committees throughout the years.
- She has extensive experience with many HR functions, including compliance, payroll, benefits, budget preparation, sitting in on Fraternal Order of Police and International Association of Firefighters union negotiations, and more.
- Cindi was voted the City of Yukon's Employee of the Year in 2011.
- She completed the Leadership Canadian County program 2013-2014.
- She completed the Oklahoma Municipal League (OML) Leadership Development program in 2015.
- She is an active Society of Human Resource Management (SHRM) member.
- She obtained and maintained SHRM-CP and PHR certifications related to Human Resource Management since 2013.
- Cindi was the Don Rider Transparency in Government 2022 Award Winner.
- She is an active member of the Oklahoma Municipal Assurance Group's Oklahoma Municipal Human Resource Professionals (OMHRP).
- She has been the City of Yukon's United Way Pacesetter Campaign Coordinator and event planner since 2011 and winner of the Outstanding Employee Coordinator award in 2021.
- Cindi sits on the Canadian Valley Technology Center Advisory Board for the Accounting & Business Education Department.



David Berrong, Mayor
Ernesto Villanueva, Ward 1
Ernie Dowdell, Ward 2
Stormie Hill, Ward 3
Art Lloyd, Ward 4

Office of the City Manager

Robert B. Johnston, City Manager
City of Clinton, Oklahoma

July 17, 2024

Governing Board Via Authorized Agent:

As the end of my second term as the OkMRF at-Large Trustee approaches and the opportunity to be elected to a third term has arrived, my willingness and availability to serve continues. The first ten years of my service has coincided with many important milestones for the OkMRF trust: assets grew by \$627M, 50 new members have joined, we moved from a monthly to daily system for defined contribution participants to track their money, new retirement planning tools with free on-line advice has become available as has an updated website with relevant resources and many other positive results.

While I take no individual credit for these and other positive steps, I am one of the nine Trustees who met at least monthly to make decisions on behalf of the OkMRF Trust's member cities and individuals who rely upon us. Because employer and employee retirement contributions must be supplemented with investment income in order to pay the retirement benefits which are promised this is a major component of the Trustees' work. By electing us, you are entrusting the OkMRF Trustees to always do our very best in a fiduciary role to represent municipal employers' and employees' financial interests.

My long career and active participation in statewide organizations has allowed me to meet many municipal officials and employees across our great state. Although I do not know personally all of these dedicated public servants, I appreciate the people who carry the load of municipal service provision on a daily basis. I have and will always continue to take your trust very seriously by listening to your input and by taking advantage of targeted training opportunities to learn how to best navigate the financial markets through the prudent investment of other people's money.

The OkMRF election season is upon us as there is a fine array of willing and interested individuals with experience in employee benefits and knowledge of Oklahoma municipal government. Yet, on October 1, 2024, when the new term for OMRF Trustees commences, there is only one person with a proven track record based upon training and experience available to continue serving your retirement plan and employees' retirement needs. Thus, I humbly request that you give me five more years of challenging and fulfilling service as an OkMRF Trustee by voting for me when you receive your ballot.

A handwritten signature in blue ink that reads 'Robert'.

Robert B. Johnston

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: August 6, 2024
Subject: Consideration and Approval of Resolution No. 1702 Programming a Surface Transportation Project at NW 36th and Rockwell Avenue

BACKGROUND

A programming resolution is required for the application of the Association of Central Oklahoma Governments (ACOG) Surface Transportation Block Grant – Urbanized Area (STBG- UZA) for the NW 36th and Rockwell Mill and Inlay and Sidewalks project. This intersection improvement project includes sidewalks to fill in gaps, as well as asphalt mill and inlay.

The estimated costs are as follow:

\$772,000.00 Federal Share
\$193,000.00 City Share
\$965,000.00 Total Estimated Cost of Construction

RECOMMENDATION

1. Approve Resolution No. 1701 Programming a Surface Transportation Project at NW 36th and Rockwell Avenue.



ADDITIONAL COMMENTS

No City of Bethany funds are committed by this action.

RESOLUTION NO. 1701
**PROGRAMMING SURFACE TRANSPORTATION BLOCK GRANT - URBANIZED
AREA (STBG-UZA) PROJECT**

WHEREAS, Surface Transportation Block Grant Program funds for urbanized areas have been made available for transportation improvements within the Oklahoma City Urban Area, and

WHEREAS, The City of Bethany, Oklahoma has selected a project described as follows: NW 36th Street and Rockwell Avenue Mill and Inlay and Sidewalks, and

WHEREAS, the engineer's preliminary estimate of cost is \$965,000.00, and Federal participation under the terms of the *Infrastructure Investment and Jobs Act (IIJA)* relating to Surface Transportation Block Grant Program - Urbanized Area (STBG-UZA) funds is hereby requested for funding 80% of the project cost, which is estimated at \$772,000.00, and

WHEREAS, the City of Bethany proposes to use local funds as the source(s) of funds for the local match, which is estimated at \$193,000.00, and

WHEREAS, no City of Bethany funds are committed by this action, and

WHEREAS, the City of Bethany has the required matching funds available and further agrees to deposit matching funds by separate agreement with the Oklahoma Department of Transportation (ODOT) prior to advertising of the project for bid by ODOT, and

WHEREAS, the City of Bethany has arranged for TEIM Design, PLLC, a qualified engineer, to furnish engineering services in the preparation of detailed plans, specifications and estimates, and

WHEREAS, the City/Town/County agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed, and

WHEREAS, the City/Town/County agrees, as a condition to receiving any Federal financial assistance from the Department of Transportation, that it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42. U.S.C. 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964", and

WHEREAS, The City/Town/County assures that no qualified person with a disability shall, solely by reasons of their disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity administered by the City/Town/County, and

WHEREAS, the City/Town/County further understands that acceptance of this resolution by the Association of Central Oklahoma Governments (ACOG) and the Oklahoma Department of Transportation is not a commitment to Federal funding, but only registers the City/Town/County's interest and intent in participating in the program application process.

NOW, THEREFORE, BE IT RESOLVED:

That ACOG is hereby requested to consider this project as a candidate for Federal funding, and to submit same to the Oklahoma Department of Transportation for its approval;

ADOPTED by the City of Bethany, Oklahoma and **SIGNED** by the Mayor
this ____ day of _____, 20__.

ATTEST:

City Clerk

Mayor

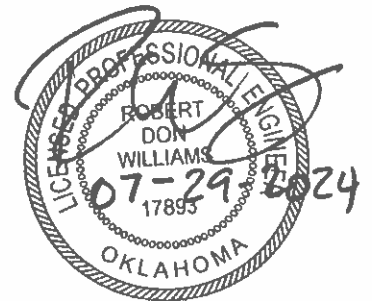
Approved as to form and legality

City Attorney

NW 36TH STREET AND ROCKWELL AVENUE MILL AND INLAY AND SIDEWALKS

ITEM NUMBER	TITLE	UNIT	QUANTITY	Unit Price	Total Price
1	ASPHALT CONCRETE (PG 64-22 OK) SUPER PAVE TYPE SS (2 INCHES)	TONS	1,900.00	\$115.00	\$218,500.00
2	COLD MILLING PAVEMENT (ASPHALT) (2 INCHES)	SY	16,870.00	\$5.50	\$92,785.00
3	PERMANENT PAVEMENT REPAIR (ASPHALT)	SY	1,300.00	\$110.00	\$143,000.00
4	ASPHALT CRACK SEALING	LF	15,000.00	\$2.00	\$30,000.00
5	TRAFFIC STRIPING	LF	12,000.00	\$1.25	\$15,000.00
6	TRAFFIC STRIPING (SYMBOLS)	EA	12.00	\$300.00	\$3,600.00
7	DRIVEWAY\LOCAL ROAD REMOVAL	SY	350.00	\$15.00	\$5,250.00
8	CONCRETE DRIVEWAY\LOCAL ROAD REPLACEMENT	SY	350.00	\$115.00	\$40,250.00
9	SIDEWALK	LF	940.00	\$70.00	\$65,800.00
10	MOBILIZATION	LSUM	1.00	\$31,000.00	\$31,000.00
11	CONSTRUCTION STAKING	LSUM	1.00	\$5,000.00	\$5,000.00
12	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LSUM	1.00	\$10,000.00	\$10,000.00

Sub-Total	\$660,185.00
Contingency (20%)	\$132,037.00
ODOT Construction (6%)	\$47,533.32
Construction Cost Opinion	\$839,755.32
Pre-Construction Service (15%)	\$125,963.30
Total Project Cost Opinion	\$965,718.62
Use	\$965,000.00



BETHANY CITY COUNCIL

From: Robert Ray Jones, Jr.
Date: July 18, 2024
Subject: Sidewalk Ordinance and Sidewalk Repair Program

BACKGROUND

The Traffic Committee requested that I draft an ordinance to designate sidewalk maintenance obligations on property owners.

I prepared a draft ordinance based upon 11 O.S. 36-103, 104, and 216. The statutes permit a municipality to notify an abutting property owner to make repairs to the sidewalk or in the alternative make emergency repairs after the property owner has not made the repairs within a certain time and assess a tax on the property.

I also prepared a sample sidewalk repair program. Both were discussed in Committee and have been presented to Council in their current forms.

The two items work well in tandem. The ordinance provides a foundation for the City Council to ascertain that an emergency exists with a certain segment of sidewalk and grants the authority to the Council to pass a resolution to issue a notice. To be clear, the ordinance is reserved for situations in which the sidewalk in question is not safe for public travel. Thus, the ordinance is not intended to be used to compel abutting property owners to make repairs for slight or trivial defects in the sidewalk. Rather, it is reserved to repair substantial defects that present an unreasonable risk of danger to the traveling public. The ordinance is equally applicable to all zoning within the City of Bethany that has a sidewalk: commercial, residential, industrial, etc. The provision that provides that the City Council determines by vote whether an emergency exists acts as a brake for wholesale application of the ordinance to every property. It provides for the presentation of a particular sidewalk issue to presented on a case-by-case basis in which an emergency may or may not exist.

The program is voluntary and permits residential property owners with minor sidewalk damage to seek assistance from the City of Bethany. The City Engineer has commented that these types of repairs could be made for a relatively low sum – about \$600.00 or so in today’s market for a short stretch of sidewalk in a residential area. The program could be extended to cover any property owner, not just residential. The program as a cap on the amount of the repairs set at \$5,000.00.

RECOMMENDATION

1. Passage of the proposed ordinance change and approval of Sidewalk Program.

ADDITIONAL COMMENTS



ORDINANCE NO. 2063

AN ORDINANCE AMENDING CHAPTER 92 STREETS AND SIDEWALKS ADDING A NEW HEADING TITLED SIDEWALK REPAIR AND ADDING A NEW SECTION 92.60 TITLED REPAIRS TO SIDEWALKS ESTABLISHING A PROCESS TO DECLARE AN EMERGENCY REGARDING SIDEWALKS; TO PROVIDE NOTICE TO PROPERTY OWNER; TO PROVIDE FOR THE MUNICIPALITY TO PROCEED WITH REPAIR AND TO ASSESS THE COST OF REPAIRS TO THE ABUTTING PROPERTY OWNER IN THE MANNER PROVIDED FOR STREET IMPROVEMENTS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

SECTION 1. Section 92.60 et seq. is added to the Bethany Code of Ordinances as follows:

Sidewalk Maintenance

92.60 MAINTENANCE BY ABUTTING PROPERTY OWNER.

The owner or other person in charge of real property which adjoins a sidewalk shall keep it in good condition and safe for pedestrian use.

92.61 DECLARATION OF EMERGENCY.

If any sidewalk is not maintained in a condition safe for pedestrian use, the City Council may declare by resolution that an emergency exists for the protection of public safety and declare that it is necessary to make repairs immediately.

92.62 NOTICE TO ABUTTING PROPERTY OWNER.

Upon adoption of the resolution, written notice shall be given to the owner or occupant of the property, by United States Mail certified or third-party delivery service, directing them to make repairs within (30) thirty days after service of the notice. If the owner or occupant cannot be found, the notice may be served by posting a copy upon the lot, parcel, or real property abutting the portion of the street where the sidewalk repairs are necessary.

92.63 FAILURE TO REPAIR SIDEWALK.

If the repairs are not completed within the (30) thirty-day period, as directed by the notice, the City of Bethany may proceed to repair the sidewalk, or let a contract therefor without advertisement. The cost of making repairs shall then be assessed against the abutting property in accordance with Title 11 O.S. (2024) §§ 36-103, 104, and 216, as each may be amended, as a special assessment and lien.

SECTION 2. All ordinances in conflict herewith are hereby repealed.

SECTION 3. If any part, article, section, or subsection of this ordinance shall be held invalid or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of said ordinance, notwithstanding such holding.

END

The foregoing ordinance was introduced before the Bethany City Council on the ____ day of _____, 202__, and was duly adopted and approved by the Mayor and City Council on the ____ day of _____, 202__, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

ATTEST:

MAYOR

CITY CLERK

Approved as to form and legality on _____, 202_____.

CITY ATTORNEY

SIDEWALK REPAIR PROGRAM

I. PURPOSE

The Sidewalk Repair and Replacement Program provides residential property owners an opportunity to economically repair or replace sidewalks to city standards for the benefit of the traveling public. Qualified residential property owners may apply for city participation in sidewalk repairs or reconstruction by agreeing to provide 50 percent of the total cost up to \$5,000.00 and to comply with the provisions of the Program. The remaining balance of the repair or replacement cost will be paid by the city. The city will provide labor, equipment, and materials necessary to repair and replace qualifying sidewalk panels and will document all expenses.

II. PROGRAM QUALIFICATION REQUIREMENTS

1. Property must be located within the corporate limits of the City of Bethany
2. Property must be fully improved, platted, and occupied
3. Property owner(s) must agree to all terms and conditions of the Program
4. The sidewalk must be in a platted easement
5. The sidewalk maintenance must not be the responsibility of a homeowners' association or other third party
6. Property must provide three quotes.
7. Property owner(s) will be reimbursed after city inspection after completion.¹

III. SIDEWALK ELIGIBILITY REQUIREMENTS

¹ The City Manager and City Engineer suggested entering an annual contract for repairs with a vendor as needed which would lock in a rate for repair. In this case, no quotes would be needed because the city and property owners would know cost up front. So, payment from the property owner would be due up front.

To be eligible for the Sidewalk Repair and Replacement Participation Program, the sidewalk panel(s) must be determined, based on an inspection by Public Works Department personnel to have one or more of the following defects:

1. Settlement and/or buckling of sidewalk panels greater than 1 inch.
2. Horizontal cracking or separation wider than 1.5 inches.
3. Be a previously existing but missing or deteriorated sidewalk panel which causes a hazard for pedestrian traffic.
4. All sidewalks will be constructed to City standards.

IV. SIDEWALKS WITHIN THE CITY

1. The city only has responsibility for maintaining sidewalks constructed by the city and sidewalks expressly dedicated to and formally accepted by action of the City Council.
2. Sidewalks not constructed by the city and sidewalks not expressly dedicated to and accepted by formal action of the City Council shall remain the responsibility of the property owner(s).

Agenda: 08/06/2024
Item: 9
BPWA Item: 2

BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY

From: Elizabeth Gray, City Manager
Date: August 6, 2024
Subject: Approval of Change Order No. 1 to the Contract with Krapff-Reynolds Construction Co. for Water and Wastewater Repair Services

BACKGROUND

This contract was to establish unit prices for work related to water and wastewater projects. This project is to be used on an as-needed basis for circumstances beyond normal staff operations. Recently there have been instances where repairs from outside contractors were required to address emergency situations for waterlines at 23rd and Council and 58th and Mueller, as well as wastewater infrastructure near 55th and Mueller. In each instance emergency repairs were required, which meant the cost was not readily identified for the needed work, and at the 23rd and Council location quotes had to be obtained for the permanent repairs. This contract allows for unit costs to be established, so when an issue arises based on the infrastructure identified as needing repairs the cost can be determined.

Bids were opened on September 12, 2023, and the contract was awarded to Krapff-Reynolds Construction Co. for the amount of \$1,086,985.00. This Change Order No. 1 is for two new items of work that were not identified in the original contract scope and needed for current repairs in the amount of \$44,100.00 for a revised contract amount of \$1,131,085.00.

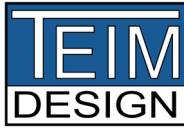
RECOMMENDATION

1. Approval of Change Order No. 1 to the contract with Krapff-Reynolds Construction Co. for Water and Wastewater Repair Services in the amount of \$44,100.00.

ADDITIONAL COMMENTS

The funding source would be the water line maintenance repair account and the sewer line maintenance and repair account in the current year budget.





TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

July 26, 2024

Ms. Elizabeth Gray
City of Bethany
6700 NW 36th Street
Bethany, OK 73008

Re: Water and Wastewater Repair Services
Change Order No. 1

Dear Ms. Gray:

I. CHANGE ORDER NO. 1 - SCOPE AND JUSTIFICATION

Item CO1.1 – Insta Valve (Stainless Steel) (4-Inch)

Along North Mueller Avenue from NW 44th Street to NW 46th Street under the roadway is a shallow 4-inch waterline abandoned in place and is still active. The 4-inch waterline needs to be isolated and plugged at each end to abandon the line in order to complete the concrete paving for the Proposition 1-F (N Mueller Avenue from NW 44th to NW 50 Street) project. This requires three Insta Valve (Stainless Steel) (4-Inch) to be installed to isolate the line. The addition of the three Insta Valves will also provide the Public Works Department working valves in the area to isolate other lines in the future as needed.

Item CO1.2 – 2-Inch Gate Valve and Box

At the northwest corner of NW 43rd Street, NW 44th Street, NW 45th Street and Willow Avenue (3 locations) requires a 2-inch gate valve to be installed. The addition of the 2-inch gate valve will allow the 2-inch line running on NW 43rd, NW 44th, and NW 45 between Muller Avenue and Willow Avenue to be abandoned in place, which are currently tied to the abandoned 4-inch line. There is currently a 6-inch waterline along NW 43rd, NW 44th and NW 45th between Mueller Avenue and Willow Avenue that provides water service to the customers which was installed in 2006 and 2009.

II. COST ESTIMATE

See Attachment A for cost breakdown.

Original Contract Amount:	\$1,086,985.00
Change Order No. 1 (No Cost):	\$44,100.00 (4.06%)
Revised Contract Amount:	\$1,131,085.00

The above and foregoing is hereby accepted on this 23rd day of July 2024 and the undersigned agrees to perform the work as so indicated in this Change Order No. 1 with said adjustments in the contract sum.

Krapff-Reynolds Construction Company

J. I. King *President/Owner*
Name and Title

The prices shown for the Change Order were established by negotiation and appear to be fair and reasonable.

Patrick James Garrett
Patrick James Garrett, P.E.

City Attorney

APPROVED by Council of the City of Bethany this ____ day of _____, 2024.

ATTEST:

CITY CLERK

MAYOR

Agenda: 08/06/2024
Item: 10
BPWA Item: 3

BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY

From: Elizabeth Gray, City Manager
Date: August 6, 2024
Subject: Approval of Change Order No. 1 to Construction Contract with Diversified Construction for the ARPA Well Field Rehabilitation and Improvements Project

BACKGROUND

The City of Bethany received a direct appropriation from the state legislature of \$4.6 million for the purpose of increasing water production and capacity, to make improvements to the wells and well field in the City of Bethany.

On February 21, 2023, City Council approved the contract for Engineering services and design to TEIM Design. On March 19, 2024, the City Council awarded the construction contract to Diversified Construction in the amount of \$3,675,455.00

The scope of Change Order No. 1 is for additional work required for completion of the south well field line, to isolate lines and wells, add valves, wyes, reducers and saddles to ensure water plant production is not impacted in the amount of \$75,491.55.

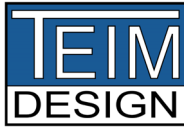
The revised contract amount is \$3,750,946.55.

RECOMMENDATION

1. Approval of Change Order No. 1 to construction contract for the ARPA Well Field Rehabilitation and Improvements Project in the amount of \$75,491.55.

ADDITIONAL COMMENTS





TRANSPORTATION • ENVIRONMENTAL • INFRASTRUCTURE • MUNICIPAL

July 10, 2024

Ms. Elizabeth Gray
City of Bethany
6700 NW 36th Street
Bethany, OK 73008

Re: Well Field Rehabilitation and Improvements
Change Order No. 1

Dear Ms. Gray:

I. CHANGE ORDER NO. 1 - SCOPE AND JUSTIFICATION

Change Order No. 1 adds pay items for work required for completion of the south well field transmission line. Additional work was required to locate and isolate existing wellfield lines, and included valves, stopples, wyes, reducers and saddles to be able to connect the new wellfield line to the existing line without taking wells out of service which could impact plant production.

II. COST ESTIMATE

See Attachment A for cost breakdown.

Original Base Bid Amount:	\$3,292,732.40
Original Alternate 1 Amount:	\$630,298.50
Original Alternate 2 Amount:	<u>\$1,069,713.40</u>
Original Contract Amount:	\$4,992,744.30
Base Bid Deduct Amendment No. 1:	(\$796,162.50)
Alternate No. 2 Amendment No. 1:	(\$521,126.80)
Change Order No. 1:	<u>\$75,491.55</u>
Revised Contract Amount:	\$3,750,946.55

The above and foregoing is hereby accepted on this 10 day of July 2024 and the undersigned agrees to perform the work as so indicated in this Change Order No. 1 with said adjustments in the contract sum.

Diversified Construction

Travis Evans V.P. of Operations
Name and Title

The prices shown for the Change Order were established by negotiation and appear to be fair and reasonable.

Patrick Garrett
Patrick Garrett, P.E.

City Attorney

APPROVED by Council of the City of Bethany this ____ day of _____, 2024.

ATTEST:

CITY CLERK

MAYOR

ATTACHMENT A

CITY OF BETHANY WELL FIELD REHABILITATION AND IMPROVEMENTS			Change Order No. 01		
ITEM NO.	DESCRIPTION	UNITS	Quantity	Unit Cost	Total Cost
CO 1.1	4-INCH GATE VALVE AND BOX	EA	1	\$ 1,629.08	\$ 1,629.08
CO 1.2	6-INCH CAP	EA	2	\$ 183.63	\$ 367.26
CO 1.3	6-INCH X 6-INCH WYE	EA	3	\$ 657.46	\$ 1,972.38
CO 1.4	6-INCH X 4-INCH REDUCER	EA	1	\$ 347.28	\$ 347.28
CO 1.5	6-INCH STOPPLE	EA	2	\$ 5,525.00	\$ 11,050.00
CO 1.6	6-INCH INSERTION VALVE	EA	1	\$ 9,425.00	\$ 9,425.00
CO 1.7	8-INCH SOLID SLEEVE	EA	1	\$ 534.50	\$ 534.50
CO 1.8	1-INCH BY 6-INCH SADDLE	EA	1	\$ 913.18	\$ 913.18
CO 1.9	RUCKER ELECTRIC, INC. LOCATING SERVICES	LSUM	1	\$ 1,176.00	\$ 1,176.00
CO 1.10	SGS LOCATING SERVICES	LSUM	1	\$ 5,970.00	\$ 5,970.00
CO 1.11	BREWER LOST PRODUCTION COSTS	CD	18	\$ 1,958.00	\$ 35,244.00
				Sub Total	\$ 68,628.68
				Total	\$ 75,491.55

Agenda: 08/06/2024

Item: 11

BPWA Item: 4

**BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY**

From: Elizabeth Gray, City Manager
Date: August 6, 2024
Subject: Request Permission to Advertise for Bids for Peniel Avenue Sanitary Sewer Lift Station and Pipe Bursting Improvements for American Rescue Plan Act grant

BACKGROUND

The City of Bethany received funds provided by the Federal Government through the American Rescue Plan Act (ARPA) totaling \$3,372,962. On October 5, 2021, the City Council dedicated the funds for much needed sewer infrastructure improvements by adopting Resolution No. 1632. On November 1, 2022, the City Council dedicated these funds for improving and replacing sanitary sewer line on Peniel Avenue.

On February 21, 2023, the City of Bethany entered into a contract for engineering and design services with TEIM Design.

TEIM Design now requests permission to advertise for bids. Construction plans have been submitted and are being reviewed by the Oklahoma Department of Environmental Quality. Once final approval is obtained the plans will be advertised for bids.

RECOMMENDATION

1. Approve permission to advertise for bids for Peniel Avenue Sanitary Lift Station and Pipe Bursting Improvements for American Rescue Plan Act grant.

ADDITIONAL COMMENTS



Agenda: 08/06/2024
Item: 12
BPWA Item: 5

BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY

From: Elizabeth Gray, City Manager
Date: August 6, 2024
Subject: Amendment No. 1 to Engineering Contract with TEIM Design for the American Rescue Plan Act Grant for Peniel Wastewater Improvements

BACKGROUND

The City of Bethany received funds provided by the Federal Government through the American Rescue Plan Act (ARPA) totaling \$3,372,962. On October 5, 2021, the City Council dedicated the funds for much needed sewer infrastructure improvements by adopting Resolution No. 1632. On November 1, 2022, the City Council dedicated these funds for improving and replacing sanitary sewer line on Peniel Avenue.

On November 10, 2022, the City of Bethany advertised a request for qualifications for City Engineering services for this project. On December 30, 2022, the City Council awarded the successful Request for Qualifications to TEIM Design. On February 21, 2023, the City Council approved the contract for Engineering services with TEIM Design.

Staff recommends approval of the attached amendment to increase the contract by an hourly amount not to exceed \$200,000.00 for construction inspection services.

RECOMMENDATION

1. Approve Amendment No. 1 of the Engineering Contract between the City of Bethany and TEIM Design for Construction Inspection Services for the American Rescue Plan Act Grant for Peniel Wastewater Improvements Project.

ADDITIONAL COMMENTS



AMENDMENT NO. 1
AMERICAN RESCUE PLAN ACT GRANT FOR PENIEL WASTEWATER
IMPROVEMENTS
CITY OF BETHANY

This Amendment is made and entered into this _____ day of _____, 2024 by and between the City of Bethany, OK, herein called the "City", and TEIM Design, herein called the "Engineer".

WITNESSETH:

WHEREAS, the City and the Engineer entered into an agreement on February 21, 2023, to provide engineering services for the American Rescue Plan Act Grant for Peniel Wastewater Improvements.

WHEREAS, this contract allows for the City to request additional tasks, which may be required:

WHEREAS, the City wishes to add new task projects;

WHEREAS, the Engineer shall perform these tasks and furnish completed detailed construction plans, bidding, and construction services in accordance to each specific project task;

WHEREAS, the new project tasks (Amendment No. 1) shall be as follows;

Construction Inspection	\$200,000	Hourly Not to Exceed
-------------------------	-----------	----------------------

WHEREAS, section 3 of the original contract must be amended to provide for the Engineer's increased scope of work as outlined above & associated fees, and

WHEREAS, the total compensation to be paid to the Engineer for this contract & amendment shall be as follows:

For the original contract:

Not to exceed \$416,000 for engineering services

For Amendment No. 1:

Not to exceed \$200,000 for construction inspection services

Total Amended Contract

Not to exceed \$616,000

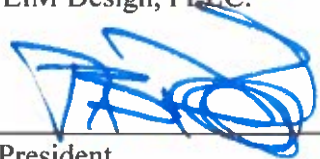
WHEREAS, both parties agree to amend said contract

IN WITNESS WHEREOF, this Amendment was executed and approved by the Engineer
this 25 day of July, 2024.

ATTEST:

TEIM Design, PLLC.

State of Oklahoma



County of Oklahoma

President

This instrument was acknowledged before me on this 25th day of
JULY 2024, by Joe Davis, PE as President of TEIM
Design, PLLC.

My Commission Expires/Commission Number:

Kerry Rehl

Notary Public

10-04-27 / 19010036 Seal



IN WITNESS WHEREOF, this Amendment was approved and executed by the City of Bethany
this _____ day of _____, 2024.

ATTEST:

City of Bethany

City Clerk

Mayor

NOTICE: On Thursday, July 11, 2024, at or before 4:59 p.m., agenda was posted at the front doors 13of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, JULY 16, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Peter Plank	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	Jeff Knapp	Vice-Chairman
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Steve Manek	TEIM Design Engineer
	(See Roster)	

Chairman Lloyd called the Bethany Public Works Authority meeting to order at 6:52 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM JULY 2, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee Plank to approve the Consent Docket as presented. Yes votes: Plank, Powell, Palmer, Smart, McPhail, Lloyd, Magirowsky, Larsen. No Votes:

None. Motion approved.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 6, 2024.**

Chairman Lloyd adjourned the Bethany Public Works Authority meeting at 6:52 P.M. until August 6, 2024.

CHAIRMAN

SECRETARY

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: August 1, 2024
Subject: Claims list for the 08/06/2024 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$ 347,910.19
TOTAL	\$ 347,910.19

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 1,007,558.02
Bethany Public Works Authority	\$ 347,910.19
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ 18,923.00
TOTAL	\$ 1,374,391.21

RECOMMENDATION

1. Approve claims as presented.



FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 02.0		FINANCE				
25-51290	10-005702	TPS TECHNICAL PROGRAMMING	WATER BILL PRINTING SVC	7/2024	118291	2,285.31
25-51274	10-006092	SAMS GLASS SOLUTIONS	2000 LEXUS WINDSHIELD	7/2024	002012	310.00
24-48313	10-0596	FUZZELL'S BUSINESS	SHARP COPIER MAINTENANCE	6/2024	202407305808	170.87
25-51322	10-1509	TOM'S SPEEDY LOCK & KEY SERKEYS-LEXUS&2 IMPALA'S		7/2024	70060	180.00
25-51289	10-1749	RK BLACK INC.	PRINTER CS	7/2024	IN1152603	18.13
DEPARTMENT TOTAL:						2,964.31
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN				
24-48282	10-1063	OG&E	MNTHLY SVC	6/2024	20240726	187.20
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	192.53
25-51323	10-1771	ADVENTURE OUT	REPLACED SWITCH ON	7/2024	55578	93.75
25-51061	10-3042	ACCURATE ENVIRONMENTAL	VOC&BACTQDEQREQTESTING	7/2024	GG11094	1,104.00
DEPARTMENT TOTAL:						1,577.48
DEPARTMENT: 08.3		PUBLIC WORKS - SANIT				
25-51257	10-005321	AMAZON CAPITAL SERVICES,	INHEADLAMPS,BATTIERES,CLIPS	7/2024	8395436	32.85
24-50829	10-005545	REHRIG PACIFIC COMPANY	180 -95GAL POLYCARTS	6/2024	50403419	11,940.00
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	4,862.06
25-51188	10-0225	GENUINE PARTS	SAFETY FILTER & AIR FILTE	7/2024	065097	506.94
25-51275	10-0225	GENUINE PARTS	2 BATTERY UNIT #99	7/2024	065451	304.64
25-51319	10-0225	GENUINE PARTS	CABIN FILTER & SEC FILTER	7/2024	065831	111.62
25-51222	10-0572	REDDY ICE CORP	60 bags of ice	7/2024	3850774980	31.50
24-50831	10-0812	J & R EQUIPMENT LLC	KICKBAR&BRACKETUNIT#99	6/2024	01W5825	8,219.03
24-50879	10-3081	PREMIER TRUCK/ATC FREIGHTLIREBUILDENGINEONUNIT#89		6/2024	11796120	35,621.32
25-51181	10-3081	PREMIER TRUCK/ATC FREIGHTLIREPAIR EXHAUST LEAK ON#95		7/2024	12229120	4,048.80
25-51187	10-3081	PREMIER TRUCK/ATC FREIGHTLIAIR BAG FOR CAB UNIT #98		7/2024	120786380	192.98
25-51247	10-3081	PREMIER TRUCK/ATC FREIGHTLIUNIT #92 & UNIT #95		7/2024	120787738	435.14
24-50608	10-4208	OKLAHOMA CITY TREASURY	4TH QUATER HAZARDOUSWASTE	6/2024	100624	1,066.50
DEPARTMENT TOTAL:						67,373.38
DEPARTMENT: 08.4		PUBLIC WORKS - MAINT				
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	443.92
DEPARTMENT TOTAL:						443.92

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.0		UTILITY - WATER PLANT				
25-51207	10-004725	RUCKER ELECTRIC INCORPORATE	ELECTRICAL OUTLETS	7/2024	14103	785.00
25-51208	10-004725	RUCKER ELECTRIC INCORPORATE	BOOSTER STATION	7/2024	14099	362.50
25-51246	10-005321	AMAZON CAPITAL SERVICES, IN	PUMP INK CART PAPER	7/2024	8223423	556.26
25-51257	10-005321	AMAZON CAPITAL SERVICES, IN	HEADLAMPS, BATTERIES, CLIPS	7/2024	8395436	16.50
25-51278	10-005321	AMAZON CAPITAL SERVICES, IN	PUMP, BOOTS, PAPER, TOWELS	7/2024	90001055	73.79
25-51327	10-005321	AMAZON CAPITAL SERVICES, IN	TRI FOLDER PAPER TOWELS	7/2024	0785806	2.74
25-51105	10-005707	INDUSTRIAL WELDING & TOOL	S20 TONS OF CO2	7/2024	38681185	10,025.00
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000 UNLEADED & 3000 DIESEL	7/2024	243120350993351	397.68
25-51066	10-0091	BRENNTAG SOUTHWEST INC	4200 GALS BLEACH	7/2024	BSW560217	7,383.99
25-51067	10-0091	BRENNTAG SOUTHWEST INC	TWO TONS ALUMINUM SULFATE	7/2024	BSW560216	2,769.59
25-51253	10-0091	BRENNTAG SOUTHWEST INC	TWO TONS OF ALUMINUM SULFATE	7/2024	BSW561873	2,769.59
24-49685	10-0635	GRAINGER INC	4 SIR COMPRESSOR CHECK VALVES	6/2024	9975451429	39.06
24-50402	10-0696	HAYNES EQUIPMENT CO INC	DIAPHRAGM REPAIR LIME SILO	6/2024	INV8130082	353.50
24-49669	10-1063	OG&E	MONTHLY BILLS	6/2024	20240726-	18,786.41
25-51334	10-1068	ONG	MONTHLY SERVICE	7/2024	20240717	333.01
24-50930	10-1128	OK CITY WATER UTILITIES	TRUCK CROSS TIES FOR JUNE	6/2024	JUNE 2024 USAGE	16,560.57
24-50855	10-1288	ROSE STATE COLLEGE	ED SEXTON D WATER OPERATOR	6/2024	1005316	243.00
25-51189	10-1622	WESTLAKE ACE HARDWARE	LED LIGHT BULBS & WASP SPRAY	7/2024	3504271	55.34
25-51252	10-1622	WESTLAKE ACE HARDWARE	COMET, HOSE, RAGS	7/2024	3504280	15.19
25-51217	10-2123	HOME DEPOT CREDIT SVCS	A/C UNIT	7/2024	012593/3011717	699.00
25-51131	10-2660	ODEQ WATER QUALITY DIV	TEMP WATER LICENSE	7/2024	TOC 4508491	62.00
25-51061	10-3042	ACCURATE ENVIRONMENTAL	VOC & BACTERIA TESTING	7/2024	GG11093	600.00
25-51098	10-3042	ACCURATE ENVIRONMENTAL	SOC SAMPLING EPA STANDARD	7/2024	GG08009	2,325.00
25-51099	10-3042	ACCURATE ENVIRONMENTAL	UCMR5 ODEQ TESTING	7/2024	GG08011	970.00
25-51068	10-3919	MISSISSIPPI LIME	25 TONS OF LIME	7/2024	1736678	10,665.73
25-51183	10-3919	MISSISSIPPI LIME	25 TONS OF LIME	7/2024	1737585	9,910.69
25-51260	10-3919	MISSISSIPPI LIME	25 TONS OF LIME	7/2024	1738468	9,843.75
24-50622	10-4018	MASTER PUMP & EQUIP	4 KITS FOR LIME SILO PUMP	6/2024	656051-000	6,494.64
DEPARTMENT TOTAL:						103,099.53
DEPARTMENT: 12.1		UTILITY - WATER LINE				
25-51256	10-004654	OKLAHOMA TURNPIKE AUTHORITY	TOLL FEES	7/2024	22699874	4.65
25-51225	10-005321	AMAZON CAPITAL SERVICES, IN	3 INCH TRASH PUMP	7/2024	5913038	3,198.00
25-51255	10-005321	AMAZON CAPITAL SERVICES, IN	PUMP VALVE KEY SHOVELS	7/2024	1747461	476.04
25-51257	10-005321	AMAZON CAPITAL SERVICES, IN	HEADLAMPS, BATTERIES, CLIPS	7/2024	8395436	100.47
25-51278	10-005321	AMAZON CAPITAL SERVICES, IN	PUMP, BOOTS, PAPER, TOWELS	7/2024	90001055	111.69
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000 UNLEADED & 3000 DIESEL	7/2024	243120350993351	524.51
25-51356	10-1	RICK GREGORY	REFERRAL REWARD PROGRAM	7/2024	20240719	100.00
25-51159	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	8' CLAMP	7/2024	0380600-IN	200.00
25-51168	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	6' EXT RANGE CLAMPS	7/2024	0380601-IN	790.00
25-51193	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	WATER REPAIR CLAMPS	7/2024	0380598-IN	590.00
25-51204	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	4" INCH CLAMPS	7/2024	0380599-IN	280.00
25-51213	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	CLAMPS FOR STOCK	7/2024	0380597-IN	760.00
25-51220	10-1176	PIONEER SUPPLY LLC	BELL CLAMPS	7/2024	INV69244	2,996.90
25-51293	10-1622	WESTLAKE ACE HARDWARE	WEED EATER STRING & 2 CYCLE OIL	7/2024	3504294	26.48
24-50960	10-2557	CORE & MAIN LP	LOCKS, KEY, FLEX. CURB STOP	6/2024	V126289	17,821.12
24-51041	10-2557	CORE & MAIN LP	COPPER, COUPLING, PVC	6/2024	V172953	4,132.00

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.1		UTILITY - WATER LINE				
25-51158	10-2557	CORE & MAIN LP	8' CLAMP'S CAST IRON	7/2024	V224444	198.17
25-51190	10-2557	CORE & MAIN LP	FLAGGING PAINT	7/2024	V258939	349.44
25-51202	10-2557	CORE & MAIN LP	4 INCH LEAK ON 45TH MUELL	7/2024	V239150	384.00
25-51111	10-2660	ODEQ WATER QUALITY DIV	MATT'S RETEST WATER D	7/2024	OE 4550385	62.00
25-51114	10-2660	ODEQ WATER QUALITY DIV	ED SEXTON	7/2024	OE 4550384	62.00
24-49577	10-4090	AT&T MOBILITY	ON CALL & METER READERS	6/2024	91X06192024	816.96
25-51284	10-4090	AT&T MOBILITY	METER READER/ ON CALL	7/2024	20240711	268.72
DEPARTMENT TOTAL:						34,253.15
DEPARTMENT: 12.2		UTILITY - SEWER				
25-51257	10-005321	AMAZON CAPITAL SERVICES,	INHEADLAMPS,BATTIERES,CLIPS	7/2024	8395436	85.47
25-51278	10-005321	AMAZON CAPITAL SERVICES,	INPUMP,BOOTS,PAPER,PTOWELS	7/2024	90001055	546.69
24-50900	10-005396	METRO FORD OF OKC	UNIT 45	6/2024	320757	21,783.59
25-51248	10-006186	EARNHEART CRESCENT, LLC	5000UNLEAAD&3000DIESEL	7/2024	243120350993351	126.83
25-51222	10-0572	REDDY ICE CORP	60 bags of ice	7/2024	3850774980	31.50
25-51362	10-1	JOSHUA BOATMAN	REFERRAL PROGRAM REWARD	7/2024	20240719-	100.00
24-49797	10-1063	OG&E	SEWER MNTHLY	6/2024	20240726--	3,539.84
25-51293	10-1622	WESTLAKE ACE HARDWARE	WEEDEATERSTRING&2CYLEOIL	7/2024	3504294	26.49
24-48398	10-1785	BETHANY-WARR ACRES PWA	SEWER PROCESSING	6/2024	JUNE 2024	111,399.86
25-51190	10-2557	CORE & MAIN LP	FLAGGING PAINT	7/2024	V258939	349.44
24-49577	10-4090	AT&T MOBILITY	ON CALL & METER READERS	6/2024	91X06192024	156.51
25-51284	10-4090	AT&T MOBILITY	METER READER/ ON CALL	7/2024	20240711	52.20
DEPARTMENT TOTAL:						138,198.42
FUND TOTAL:						347,910.19

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BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, JULY 16, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Peter Plank	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	Jeff Knapp	Vice-Chairman
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Steve Manek	TEIM Design Engineer
	(See Roster)	

Chairman Lloyd called the Bethany Hospital Trust meeting to order at 6:52 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM JULY 2, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky seconded by Trustee Smart to approve the Consent Docket as presented. Yes Votes: Magirowsky, Larsen, Plank, Palmer, Powell, Smart, McPhail, Lloyd. No Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 6, 2024**.

Chairman Lloyd adjourned the Bethany Hospital Trust meeting at 6:53 P.M. until August 6, 2024.

CHAIRMAN

SECRETARY

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: August 1, 2024
Subject: Claims list for the 08/06/2024 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 1,007,558.02
Bethany Public Works Authority	\$ 347,910.19
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ 18,923.00
TOTAL	\$ 1,374,391.21

RECOMMENDATION

1. Approve claims as presented.



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BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, JULY 16, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Peter Plank	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	Jeff Knapp	Vice-Chairman
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Steve Manek	TEIM Design Engineer
	(See Roster)	

Chairman Lloyd called the Bethany Development Authority meeting to order at 6:53 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM JULY 2, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee Smart to approve the Consent Docket as presented. Yes votes: Lloyd, Magirowsky, Plank, Larsen, Smart, McPhail, Powell, Palmer. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

Council Member Palmer requested research and possibly a resolution providing public transportation to Bethany.

There was discussion on this request.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 6, 2024.**

Chairman Lloyd adjourned the Bethany Development Authority meeting at 6:58 P.M. until August 6, 2024.

CHAIRMAN

SECRETARY

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: August 1, 2024
Subject: Claims list for the 08/06/2024 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$ 18,923.00
TOTAL	\$ 18,923.00

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 1,007,558.02
Bethany Public Works Authority	\$ 347,910.19
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ 18,923.00
TOTAL	\$ 1,374,391.21

RECOMMENDATION

1. Approve claims as presented.



FUND: 082- BETHANY DEVELOPMENT AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
24-50346	10-0002	ACTION SAFETY SUPPLY CO., LPARADE TRAFFIC CONTROL		6/2024	00271793	5,450.00
24-50453	10-2828	UNITED RENTALS (NORTH AMERILIGHT TOWERS		6/2024	235851869-001	988.00
24-50324	10-3923	WESTERN ENTERPRISES INC	FIREWORKS 2024	6/2024	7185	12,485.00
DEPARTMENT TOTAL:						18,923.00
FUND TOTAL:						18,923.00
GRAND TOTAL:						1,374,391.21